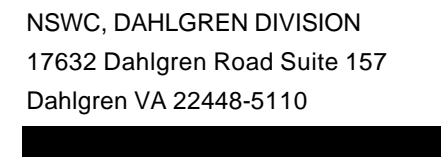


<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 07	3. EFFECTIVE DATE 21-Nov-2011	4. REQUISITION/PURCHASE REQ. NO. 13226203 & 13226214	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY NSWC, DAHLGREN DIVISION 17632 Dahlgren Road Suite 157 Dahlgren VA 22448-5110	CODE N00178	7. ADMINISTERED BY (If other than Item 6) DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342		CODE S2404A



8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Southeastern Computer Consultants, Inc. 5166 Potomac Drive Suite 400 King George VA 22485-5824	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4127-0007
	10B. DATED (SEE ITEM 13) 01-Aug-2011
CAGE CODE 1W582	FACILITY CODE

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or  
(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) Unilateral, 52.232-22 Limitation of Funds

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Kathryn B Hall, Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY /s/Kathryn B Hall (Signature of Contracting Officer)	16C. DATE SIGNED 21-Nov-2011
(Signature of person authorized to sign)			

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 2 of 2	FINAL
----------------------------------	----------------------------	----------------------------------	----------------	-------

## GENERAL INFORMATION

The purpose of this modification is to provide an increment of funds. A conformed copy of this Task Order is attached to this modification for informational purposes only. A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from \$5,501,876.00 by \$70,677.00 to \$5,572,553.00.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400081	RDT&E	0.00	60,677.00	60,677.00
600034	RDT&E	0.00	10,000.00	10,000.00

The total value of the order is hereby decreased from \$11,415,419.00 by \$2,800.00 to \$11,412,619.00.

CLIN/SLIN	From (\$)	By (\$)	To (\$)
6000	718,103.00	(2,800.00)	715,303.00

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 1 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	Base, 08/01/11 - 07/31/12 Configuration Management Support for Warfare System CM programs in accordance with Section C (TBD)					\$10,642,716.00
400001	(RDT&E)					
400002	(SCN)					
400003	(RDT&E)					
400004	OWLD 09/30/2013 (SCN)					
400005	(RDT&E)					
400006	(O&MN,N)					
400007	(RDT&E)					
400008	(RDDA)					
400009	(WCF)					
400010	(RDT&E)					
400011	(RDT&E)					
400012	(O&MN,N)					
400013	(OPN)					
400014	(OTHER)					
400015	(OPN)					
400016	(SCN)					
400017	(O&MN,N)					
400018	(O&MN,N)					
400019	(O&MN,N)					
400020	(O&MN,N)					
400021	OWLD 09/30/2015 (SCN)					

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	2 of 94	

400022 OWLD 09/30/2015  
 (SCN)  
 400023 OWLD 09/30/2015  
 (SCN)  
 400024 OWLD 09/30/2012  
 (SCN)  
 400025 (O&MN,N)  
 400026 (O&MN,N)  
 400027 (O&MN,N)  
 400028 (O&MN,N)  
 400029 (O&MN,N)  
 400030 (RDT&E)  
 400031 OWLD 02/28/2013  
 (SCN)  
 400032 OWLD 02/28/2013  
 (SCN)  
 400033 OWLD 05/31/2013  
 (SCN)  
 400034 (O&MN,N)  
 400035 (RDT&E)  
 400036 (RDT&E)  
 400037 (RDT&E)  
 400038 (RDT&E)  
 400039 (RDT&E)  
 400040 (RDT&E)  
 400041 (RDT&E)  
 400042 (RDT&E)  
 400043 (RDT&E)  
 400044 OWLD 09/30/2015  
 (SCN)  
 400045 OWLD 09/30/2015  
 (SCN)  
 400046 OWLD 09/30/2015  
 (SCN)  
 400047 (RDDA)  
 400048 (O&MN,N)  
 400049 (RDDA)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 3 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

400050 (O&MN,N)  
400051 (O&MN,N)  
400052 (O&MN,N)  
400053 (O&MN,N)  
400054 (O&MN,N)  
400055 (O&MN,N)  
400056 (O&MN,N)  
400057 (O&MN,N)  
400058 OWLD 09/30/2015  
(SCN)  
400059 OWLD 09/30/2015  
(SCN)  
400060 OWLD 09/30/2015  
(SCN)  
400061 OWLD 02/28/2013  
(SCN)  
400062 OWLD 02/28/2013  
(SCN)  
400063 (SCN)  
400064 OWLD 05/31/2013  
(SCN)  
400065 (RDDA)  
400066 (RDDA)  
400067 OWLD 02/28/2013  
(SCN)  
400068 OWLD 02/28/2013  
(SCN)  
400069 (RDDA)  
400070 (O&MN,N)  
400071 (RDDA)  
400072 (O&MN,N)  
400073 (RDT&E)  
400074 (RDT&E)  
400075 OWLD 09/30/2011  
(SCN)  
400076 (RDDA)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 4 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

400077 (WCF)

400078 (WCF)

400079 EXP 09/30/2012  
BMS Support (APN)

400080 EXP 09/30/2012  
Naval Fire  
Control CM (OPN)

400081 EXP 12/31/2011  
LCS CM (RDT&E)

4001 FMS Base Labor [REDACTED] [REDACTED] [REDACTED] [REDACTED] \$51,800.00  
(TBD)

400101 Japanese FMS  
funding, CASE#  
JA-P-L-WA (FMS)

4010 Base (SURGE), [REDACTED] [REDACTED] [REDACTED] [REDACTED] \$2,138,903.00  
08/01/11 -  
07/31/12  
Configuration  
Management  
Support for  
Warfare System CM  
programs in  
accordance with  
Section C (TBD)  
Option

4100 Option I, [REDACTED] [REDACTED] [REDACTED] [REDACTED] \$11,324,217.00  
08/01/12 -  
07/31/13  
Configuration  
Management  
Support for  
Warfare System CM  
programs in  
accordance with  
Section C (TBD)  
Option

4110 Option I (SURGE), [REDACTED] [REDACTED] [REDACTED] [REDACTED] \$2,264,843.00  
08/01/12 -  
07/31/13  
Configuration  
Management  
Support for  
Warfare System CM  
programs in  
accordance with  
Section C (TBD)  
Option

4200 Option II, [REDACTED] [REDACTED] [REDACTED] [REDACTED] \$12,280,162.00  
08/01/13 -  
07/31/14  
Configuration  
Management  
Support for  
Warfare System CM

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 5 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

programs in  
accordance with  
Section C (TBD)  
Option

4210	Option II (SURGE), 08/01/13 - 07/31/14 Configuration Management Support for Warfare System CM programs in accordance with Section C (TBD) Option	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	\$2,456,033.00
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For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
-----				
6000	Base 08/01/11 - 07/31/12 ODCs associated with CLIN 4000 (TBD)	1.0	LO	\$715,303.00
600001	(RDT&E)			
600002	(SCN)			
600003	(RDT&E)			
600004	(RDDA)			
600005	(WCF)			
600006	(RDT&E)			
600007	(O&MN,N)			
600008	(OPN)			
600009	(OTHER)			
600010	(SCN)			
600011	(O&MN,N)			
600012	(O&MN,N)			
600013	(O&MN,N)			
600014	(SCN)			
600015	(O&MN,N)			
600016	(O&MN,N)			
600017	(RDT&E)			
600018	(SCN)			

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 6 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

600019 (SCN)

600020 (O&MN,N)

600021 (RDT&E)

600022 (RDT&E)

600023 OWLD 09/30/2015  
(SCN)

600024 (O&MN,N)

600025 (O&MN,N)

600026 (O&MN,N)

600027 (SCN)

600028 (RDDA)

600029 (RDDA)

600030 (RDT&E)

600031 (RDDA)

600032 (WCF)

600033 EXP 09/30/2012  
BMS Support (APN)

600034 EXP 12/31/2011  
LCS CM (RDT&E)

6001 FMS BASE ODCs 1.0 LO \$2,800.00  
(TBD)

600101 Japanese FMS  
funding, CASE#  
JA-P-L-WA (FMS)

6010 Base (SURGE), 1.0 LO \$93,062.00  
08/01/11 -  
07/31/12 ODCs  
associated with  
CLIN 4010 (TBD)  
Option

6100 Option I, 1.0 LO \$780,526.00  
08/01/12 -  
07/31/13 ODCs  
associated with  
CLIN 4100 (TBD)  
Option

6110 Option I (SURGE), 1.0 LO \$104,622.00  
08/01/12 -  
07/31/13 ODCs  
associated with  
SURGE Labor CLIN  
4110 (TBD)  
Option

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 7 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

6200 Option II, 1.0 LO \$867,304.00  
08/01/13 -  
07/31/14 ODCs  
associated with  
CLIN 4200 (TBD)  
Option

6210 Option II 1.0 LO \$120,692.00  
(SURGE), 08/01/13  
- 07/31/14 ODCs  
associated with  
SURGE Labor CLIN  
4210 (TBD)  
Option

**NOTE 1: Labor Hours (LH)**

At the time of award the number of labor hours listed in the Base and Option Periods will reflect the Level of Effort provided in Section H, NAVSEA 5252.216-9122 Level of Effort clause as proposed by the successful offeror.

**NOTE 2: SURGE**

If the Government determines that an increase to the level of effort is required, the government reserves the right to exercise a "Surge Option" CLIN. This work will be in accordance with the Performance Work Statement. The Contracting Officer will provide written notice to the contractor at least 30 calendar days prior to exercising a "Surge Option" CLIN.

**NOTE 3: Option Items**

Option Item to which the OPTION clause in SECTION I applies and which is to be supplied only if and to the extent said Option is exercised.

**B.1 USE WHOLE DOLLARS ONLY**

All proposals shall be rounded to the nearest dollar.

**B.2 TYPE OF ORDER**

This is a term (Level of Effort) order.

Labor CLINs are for cost plus fixed fee.

ODC CLINs are for cost only, fee is excluded.

**B.3 ADDITIONAL CLINS**

Additional CLINs/SLINs may be unilaterally created by the Contracting Officer during the performance of this Task Order to accommodate the multiple types of funds that may be used under this Order. These modifications will not change the overall level of effort, estimated cost or fee of the task order.

**B.4 FEE RATE**

The following table is to be completed by offeror and reflects the hourly rate to be billed.

Period	Fixed Fee \$ Amount	# Man-hours	Rate (Fee per man-hour)
Base			
SURGE			
Option 1			
SURGE			
Option 2			

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 8 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

SURGE | \$ [REDACTED] [REDACTED] [REDACTED]

#### MAXIMUM Fee Rate

Contractor compliance with the maximum fee rate is applicable at the time of task order award and is based on the ratio of fixed fee to the estimated cost. A proposed fee that is higher than the maximum fee rate shall render the contractor's proposal unacceptable. Fee becomes a fixed dollar amount at the time of task order award and is subject to the provision of the Level of Effort clause of the contract and paragraph B.5 below. The maximum fee rate shall flow down to all subcontractors/consultants included as part of your (the Prime) proposal. The maximum fee rate is not applicable to actual performance of the task order.

#### B.5

If the total level of effort for each period specified in Section H, 5252.216-9122 LEVEL OF EFFORT - ALTERNATE 1 (MAY 2010) is not provided by the Contractor during the period of this order, the Contracting Officer, at its sole discretion, shall finalize fee based on the percent of hours provided in relation to the fixed fee. For example, if 90% of the hours were provided, the contractor is entitled to 90% of the fixed fee.

The above fee calculation applies to all periods regardless of the level of funding. This task order will be incrementally funded and budgetary constraints may prevent full funding of all periods. The process for finalizing the fixed fee is the same for both fully funded periods and periods funded at less than the estimated total cost-plus-fixed-fee.

#### HQ B-2-0004 EXPEDITING CONTRACT CLOSEOUT (NAVSEA) (DEC 1995)

(a) As part of the negotiated fixed price or total estimated amount of this contract, both the Government and the Contractor have agreed to waive any entitlement that otherwise might accrue to either party in any residual dollar amount of \$500 or less at the time of final contract closeout. The term "residual dollar amount" shall include all money that would otherwise be owed to either party at the end of the contract, except that, amounts connected in any way with taxation, allegations of fraud and/or antitrust violations shall be excluded. For purposes of determining residual dollar amounts, offsets of money owed by one party against money that would otherwise be paid by that party may be considered to the extent permitted by law.

(b) This agreement to waive entitlement to residual dollar amounts has been considered by both parties. It is agreed that the administrative costs for either party associated with collecting such small dollar amounts could exceed the amount to be recovered.

(End of Text)

#### HQ B-2-0007 LIMITATION OF COST OR LIMITATION OF FUNDS LANGUAGE

The clause entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF FUNDS" (FAR 52.232-22), as appropriate, shall apply separately and independently to each separately identified estimated cost.

(End of Text)

#### HQ B-2-0015 PAYMENTS OF FEE(S) (LEVEL OF EFFORT – ALTERNATE 1) (NAVSEA) (MAY 2010)

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, or "fixed fee" in cost-plus-fixed-fee type contracts for level of effort type contracts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 9 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable, and shall be paid fee at the hourly rate (s) specified above per man-hour performed and invoiced. Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract.

(End of Text)

#### HQ B-2-0020 TRAVEL COSTS - ALTERNATE I (NAVSEA) (DEC 2005)

(a) Except as otherwise provided herein, the Contractor shall be reimbursed for its reasonable actual travel costs in accordance with FAR 31.205-46. The costs to be reimbursed shall be those costs accepted by the cognizant DCAA.

(b) Reimbursable travel costs include only that travel performed from the Contractor's facility to the worksite, in and around the worksite, and from the worksite to the Contractor's facility.

(c) Relocation costs and travel costs incident to relocation are allowable to the extent provided in FAR 31.205-35; however, Contracting Officer approval shall be required prior to incurring relocation expenses and travel costs incident to relocation.

(d) The Contractor shall not be reimbursed for the following daily local travel costs:

(i) travel at U.S. Military Installations where Government transportation is available,

(ii) travel performed for personal convenience/errands, including commuting to and from work, and

(iii) travel costs incurred in the replacement of personnel when such replacement is accomplished for the Contractor's or employee's convenience.

(End of Text)

#### HQ B-2-0021 CONTRACT SUMMARY FOR PAYMENT OFFICE (COST TYPE) (FEB 1997)

This entire contract is cost reimbursable.

(End of Text)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 10 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### **Enterprise Configuration Management Performance Work Statement**

#### C.1 PERFORMANCE WORK STATEMENT

The Contractor shall provide Configuration and Data Management (CDM) support to U.S. Government and Department of Defense (DoD) efforts assigned to the W50 Systems Certification and Fleet Operations Division at the Naval Surface Warfare Center Dahlgren Division (NSWCDD). In addition to leading traditional Navy Configuration Management (CM) programs, W50 provides expertise in developing CM programs for non-traditional acquisition strategies for Navy and Marine Corp programs. The scope of this Statement of Work (SOW) includes the application of CM to hardware and software systems; combat systems; system of systems; emerging capabilities; and development and implementation of CM policy. It includes the management of government and commercially developed hardware and software configurations and supporting documentation, and supporting process automation and tools in every phase of the acquisition life cycle. CM processes and data must support systems engineering and development activities, and provide the configuration data required for logistics support and sustainment activities in order to increase operational readiness and minimize life cycle costs. Programs currently supported include, but are not limited to, Aegis Combat System (ACS) including Aegis Modernization, Littoral Combat Ship (LCS), Zumwalt Class DDG-1000, Joint Counter Radio Controlled Improvised Electronic Warfare (JCREW), Marine Corp Systems Command (MARCORSYSCOM), Ship Self Defense System (SSDS), Cooperative Engagement Capability (CEC), Objective and Product Line Architecture, Common Aviation Command and Control System (CAC2S), Ground/Air Task Oriented Radar (G/ATOR), Common Display System, and Coast Guard. While some of these programs are fielded to operational forces, and U.S. and foreign ships, others are in different phases of the acquisition process. For the Aegis program, Contractor on-site support is required, but not limited to, NSWCDD, Dahlgren, VA; Bath, ME; Pascagoula, MS; and Moorestown, NJ.

#### C.2 CONFIGURATION PLANNING

The Contractor shall analyze specific needs required for each Program and determine appropriate and effective CM implementation strategies that support requirements definition, systems engineering, development and integration, Test & Evaluation (T&E), production and sustainment and operations. Process interaction includes In-Service Engineering Agents (ISEAs), shipyards, Software Support Activities, and Design Agents. The Contractor shall develop policies, procedures, guidance, and business practices for the introduction and maintenance of Commercial Items and Non-Developmental Items (CI/NDI) and technology refresh. The Contractor shall develop metrics to improve processes and effectiveness of the CM Program. The Contractor shall assess the effectiveness of CM implementation and performance with performance metrics. (CDRL A006)

C.2.1 The Contractor shall develop a CM program that supports the PEO IWS Enterprise Configuration Control Process in accordance with PEOIWSINST 4130.1, as applicable.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 11 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.2.2 The Contractor shall develop a CM program that supports the MARCORSYSCOM Order, 4130.1, CM Policy, as applicable.

C.2.3 The Contractor shall implement continuous improvement initiatives to ensure effective execution of the CM program through assessments of tasks, processes, procedures and utilization of tools. The Contractor shall participate in government rapid improvement events and assist in identifying areas of improvement and documenting revised processes. (CDRL A006)

C.2.4 The Contractor shall generate and/or update CM Plans, charters, and standard operating procedures that describe how CM is accomplished and demonstrate consistency between product definition, product configuration, and CM records. The Contractor shall review Program Management plans and technical documentation and provide CM assessments. The Contractor shall develop a CM Program Project Plan in support of the program plan and integrated master schedule. (CDRL A006)

C.2.5 The Contractor shall participate in technical reviews, integrated product teams, working groups, and conferences and represent CM efforts and/or discussions, including discussions relating to safety change request issues.

C.2.6 The Contractor shall generate and present technical briefs in support of the execution of the CM program, including preparing safety briefs in support of safety review boards and panels. (CDRL A005)

### C.3 CONFIGURATION IDENTIFICATION

C.3.1 The Contractor shall provide support in establishing configuration identification nomenclature for hardware and software, including CI/NDI, firmware, and interfaces. The Contractor shall track configuration items to the level necessary to fully support systems engineering, logistics, interface management, and planning functions. The Contractor shall compile system breakdown information and establish configurations for each baseline prior to initialization. The Contractor shall conduct analyses of all configuration items to verify and validate associated nomenclature and part numbers.

C.3.2 The Contractor shall establish nomenclature for baselines, versioning, documentation numbering, change proposal numbering, and item unique identification.

C.3.3 The Contractor shall use the Joint Electronic Type Designator Automated System (JETDAS) and/or CM Reference Materials (CMRM) in the analysis and verification of nomenclature. The Contractor shall interface and/or consult with the originator of the Nomenclature Assignment Request (NAR) and the organization's approval authority to ensure all notional, experimental, approved, and unapproved nomenclature is correctly identified.

C.3.4 The Contractor shall use the Defense Logistics Information Service (DLIS) for part number verification. Liaison with the responsible Participating Acquisition Resource Manager (PARM) and In-Service Engineering Agent for the hardware and software which comprise the system shall be established to ensure a timely and accurate exchange of information relevant to the assignment of part numbers.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 12 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.3.5 The Contractor shall establish and maintain baselines throughout the entire life cycle. The baseline shall be initiated when the first notional configuration is identified and maintained for the life cycle of the configuration item. The baseline shall provide historical records of the evolution, as well as the current configuration; identify the change documents associated with each baseline; maintain data related to the applicability, approval status and impact of each change. Baseline definitions shall be provided to managers as input to technical decisions and at key program milestones. (CDRL A003, A006, A010)

#### C.4 CONFIGURATION CONTROL

C.4.1 The Contractor shall develop and/or review change proposals, including but not limited to Engineering Change Proposals (ECPs), Ship Change Documents (SCDs), Specification Change Notices (SCNs), Change Requests, Software Trouble Reports, Interface Change Requests, and Advanced Concepts. The Contractor shall perform an administrative review of each change, and analyze proposed changes for classification of change and impacts to identification/re-identification of affected hardware and software. This assessment shall include, but not be limited to, accuracy of nomenclature, determination of impact to next higher assembly, an evaluation for interchangeability, identification or relationships, including conjunctivity, CI/NDI impact, and provide an overall assessment of compliance with CM criteria. The contractor shall review change proposals and change requests for safety impact. (CDRL A006, A008)

C.4.2 The Contractor shall establish processes to support Configuration Control Boards (CCBs) at the local, system, system of systems and enterprise level, including identification of change authority and integration of the change process with external processes. (CDRL A007)

C.4.3 The Contractor shall provide support for review boards, working groups and change boards by distributing change packages, developing and distributing agendas, minutes and action items, and preparing final packages for CCB signature. The Contractor shall support resolving action items in a timely manner. The Contractor shall prepare and/or consolidate technical assessments in support of the change boards. Standard operating procedures shall be developed for all activities associated with the execution of the CCB and review panels/boards. (CDRL A004, A006)

C.4.4 The Contractor shall analyze data collected from authoritative sources relating to system hardware, software, and firmware for correlation and applicability to baselines, ship classes, warfare areas, and program assets. The Contractor shall analyze alteration documents to determine system impact and maintain the current and future configuration, availability, and installation status of the alterations. (CDRL A006)

C.4.5 The Contractor shall integrate the Navy Modernization Process within the CM Program, as required. The Contractor shall generate, update, and/or process Ship Change Documents within the NAVSEA Entitled Process for all phases. (CDRL A006)

C.4.6 The Contractor shall establish and implement processes to support Test and Evaluation (T&E) efforts within the program. This includes establishing an environment to capture and track observations, transition observations into hardware and/or software change requests and integrate the T&E efforts into change control processes for the program. The Contractor shall participate in

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 13 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

technical discussions and assist in resolving issues relative to test and evaluation of system software. (CDRL A006)

C.4.7 For shipbuilding programs, the Contractor shall support identification and implementation of changes at the shipyards. The Contractor shall support established processes and provide recommendations for improved efficiencies across the program. For the Aegis Program, the Contractor shall support the CM processes of the Ship Test Change Review Board ensuring accuracy of change applicability within the status accounting tool, and identification and resolution of CM related issues. The contractor shall perform analysis, monitoring, maintenance, and reporting to ensure configuration control of all systems under test. (CDRL A003, A004, A006)

## C.5 CONFIGURATION STATUS ACCOUNTING

C.5.1 The Contractor shall maintain a configuration status accounting database in support of the CM programs. The Contractor shall develop and implement requirements and metrics for accurate status accounting. (CDRL A006)

C.5.1.1 For the Aegis Program, the Contractor shall utilize the Advanced Configuration Control and Engineering Status System (ACCESS) for PEO IWS 1 activities and evaluate the capabilities of ACCESS against new program requirements.

C.5.1.2 For the Aegis Program, the Contractor shall support the ACCESS/Status Tracking and Reporting System (STARSYS) Interface and other systems as applicable for the transfer of data and resolution of data discrepancies in accordance with standard operating procedures.

C.5.1.3 The Contractor shall maintain other databases including the IBM Rational suite of tools to track software configurations.

C.5.2 The Contractor shall manage hardware and software baselines with all supporting change documentation. The Contractor shall develop and maintain parts indentured breakdown configurations. The Contractor shall compile system breakdown information and establish initial configuration for each baseline, prior to initialization. The Contractor shall assist in the maintenance of the configuration baseline throughout the lifecycle. The Contractor shall track, at a minimum, approval status, applicability to the system, nomenclature or re-identification impact, conjunctivity with other changes, installation status and CM issues. (CDRL A003)

C.5.3 The Contractor shall produce and deliver agendas, minutes, action items, and/or reports on a regular basis in support of meetings and requests. The Contractor shall develop and deliver metric reporting on change board activity. (CDRL A003, A004)

C.5.4 The Contractor shall provide status accounting reports to the systems engineering community to include, but not limited to, Alteration status, Engineering Change Proposals, Ship Change Documents, Interface Change Requests, Weapon Specification, software release information, software versions in use, open change requests, and open lineage reports. The contractor shall provide status accounting of safety assessments for software change requests determined to have safety impact. (CDRL A003)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 14 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.5.5 The Contractor shall perform technical verification, research, and coordination with design agents, shipbuilders and vendors to ensure that the information contained in the government approved databases (e.g. ACCESS, Configuration Data Management – Open Architecture (CDMD-OA)) is accurate, complete and reflects the configuration of each element or ship’s designated baseline. (CDRL A003, A006)

C.5.6 The Contractor shall perform analysis and provide reporting to systems engineering regarding the deltas between actual In-Service configuration and proposed engineering baseline changes for ship(s) targeted for upgrade. The Contractor shall provide acquisition baselines in support of procurement documentation and shipbuilding contract schedules. (CDRL A003, A006)

C.5.7 The Contractor shall work with systems engineering and Software (Computer Program) baseline management to identify high visibility items (e.g., computer program/software sensitive equipment, firmware, high failure rate items, etc.) in the working design baseline and monitor and report on changes which might have an impact on these items. The Contractor shall prepare periodic reports designed to keep managers up-to-date on software release information, software versions currently in use and change requests to be included in future versions/updates of software. The Contractor shall provide a report of software sensitive changes for associated certification panels. (CDRL A003, A006)

C.5.8 The Contractor shall monitor System Engineering Agents/System Integration Agents processes and other authoritative sources (i.e., Regional Maintenance and Checkout (RMMCO) and Configuration Data Management-Open Architecture) to ensure the configuration is updated to include the installation of alterations and replacements of equipment.

C.5.9 The Contractor shall record, monitor, update and maintain the Navy approved contractual baseline (GFE Contract Baseline) for each Aegis ship under construction. This baseline shall be prepared 24 months prior to Aegis Light Off utilizing Schedule A of the associated Shipbuilding contract, and maintained by continual incorporation of changes (Level III and IV Engineering Change Proposals) approved by NAVSEA or SUPSHIP. The Contractor shall document and report all discrepancies between the GFE Contract Baseline and As-Received Baseline. (CDRL A003, A006)

C.5.10 The Contractor shall attend meetings and provide configuration status information, including the delivery status of associated configuration items to the end user, and change requests with safety impact. (A003)

C.5.11 The Contractor shall capture, track, and audit test site configuration items for each test event. (CDRL A003)

C.5.12 The contractor shall ensure safety status information for all open change requests is provided for entry into the Hazard Tracking Database. (CDRL A003)

C.5.13 The contractor shall maintain safety program schedules in MS Project. (CDRL A003)

C.5.14 The Contractor shall enter and/or produce data in a manner where data can be imported into other databases. The Contractor shall access other Contractor databases and download or export CM data. (CDRL A003)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 15 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## C.6 CONFIGURATION AUDITS

C.6.1 The Contractor shall participate in functional and physical configuration audits including generating audit plans and reports, capturing and tracking discrepancies, and working discrepancies to closure. (CDRL A006, A009)

C.6.2 The Contractor shall validate configuration reporting of hardware and software by conducting ship and/or site audits and reporting and resolving discrepancies. The Contractor shall utilize a government barcode scanning system to audit configuration items for programs with item unique identification tags. For the Aegis Program, these audits shall be conducted at, but not limited to, the Backfit Program Test Facility during integration testing and after upgrades are implemented. (CDRL A006)

C.6.3 The Contractor shall conduct audits of the total equipment suite tested at system integration sites (e.g. Production Test Center (PTC), Integration sites). The Contractor shall download the baseline from the government database, utilize the government bar-code system to conduct the audit, resolve discrepancies, and upload verified data to the government approved database. (CDRL A003)

C.6.4 For shipbuilding programs, the Contractor shall inspect all equipment not audited during receipt at the applicable shipyard to ensure all applicable CM information is accurately tracked in a government database (as-ordered vs. as-received). (CDRL A003)

C.6.5 The Contractor shall conduct a post delivery availability audit to verify that the equipment was correctly installed in the compartment location specified. The Contractor shall capture discrepancies in the government database and update alteration installation status. (CDRL A003)

C.6.6 For shipbuilding programs, the Contractor shall conduct a shipboard audit to verify change activity since ship custody transfer and/or post shakedown availability (alteration installations, equipment swap outs).

C.6.7 The Contractor shall support Independent Logistics Assessments for CM and computer resource supportability. (CDRL A003)

## C.7 SYSTEMS REQUIREMENTS MANAGEMENT

C.7.1 The Contractor shall provide support in the development and generation of requirements documentation. The Contractor shall develop understanding and familiarity with requirements tracing tools to ensure optimal performance for requirements tracing. Specifically, the Contractor shall have a strong knowledge of Dynamic Object Oriented Requirements System (DOORS) exchange process information with programs involved in requirements management and participate in sessions to advance capabilities of current and future tools.

C.7.2 The Contractor shall provide technical and documentation assistance in the review of system and sub-system documentation to ensure requirements traceability, verification and compliance. The

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 16 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Contractor shall assist in technical reviews, distribution of pertinent data, maintenance of program schedules, collection of comments and review of data associated with the systems requirements, verification plans, procedures, and reports. Results of the trace analysis, compliance issue recording, status accounting, meeting reports and presentation material shall be provided. (CDRL A006)

C.7.3 The Contractor shall perform requirements traceability, change impact and compliance analysis assessments. The Contractor shall participate in working groups to address requirements development. (CDRL A006)

C.7.4 The Contractor shall maintain a requirements and compliance database utilizing the DOORS tool. Requirements shall be traced to lower level specifications and interface documents to ensure design meets the specified requirements. The Contractor shall develop reports from the tracing tool to include specific event requirements, traceability, verification and/or validation, status, metrics, and element association. (CDRL A006)

C.7.5 The Contractor shall participate in defining and documenting a process for capturing and controlling requirements within a requirement tracing tool like DOORS, defining attributes to uniquely identify requirements within the tool, updating the tool with approved changes and generating reports in support of technical reviews and change control. The Contractor shall develop requirements for databases and other tools needed to support a CM program. (CDRL A006, A007)

## C.8 TOOLS REQUIREMENTS MANAGEMENT

C.8.1 The Contractor shall identify, evaluate, recommend, and implement tools required to support the CM Program. The Contractor shall tailor tool or reporting to support program requirements, including consideration for data exchange with other databases and/or tools. The Contractor shall develop configuration status accounting databases using government-approved database software. The Contractor shall provide programming support to develop structures, forms, reports, and predefined queries for databases. The Contractor shall develop web interfaces into the configuration status accounting database. The Contractor shall develop interfaces between legacy status accounting systems and newly acquired Commercial-Off-The-Shelf (COTS) tools that perform similar functions. The Contractor shall document system design in Database Design Documentation and generate standard operating procedures to document information management processes. (CDRL A006, A007)

C.8.2 The Contractor shall provide recommendations for and support the development of applications and enhancements to provide improved accessibility to the configuration information/data through web sites/applications. The Contractor shall provide recommendations for providing needed information to the customers through a state of the art digital environment through existing or planned networks. (CDRL A006)

C.8.3 The Contractor shall generate and maintain quality assurance plans for information systems; perform quality review/analysis of information systems and procedures and identify areas for improvements; provide technical support for the quality control of the information contained in those systems; provide guidance and procedures for data accuracy/integrity and maintenance of data; run periodic ad hoc reports to review and validate the currency of data based on recent configuration activities. (CDRL A006)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 17 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.8.4 The Contractor shall provide system design and functionality training for the user community. The Contractor shall apply the business and technical knowledge acquired during the development process to enhance the training curriculum. (CDRL A003, A006)

C.8.5 The Contractor shall provide support for Customer Acceptance Testing of information systems being used to support CM business processes. Test support shall require close coordination with the Information System communities to share business information, and to assist in generating plans, scenarios, procedures and data sets, and conducting tests to ensure adequate business validation prior to production release. The Contractor shall generate test plans to address the total scope of the application/release and affected regression areas. The Contractor shall develop scenarios designed to represent the full scope of the test from a business perspective. The Contractor shall develop and maintain a library of supporting test scripts/procedures. The Contractor shall identify and load test data to support the test scripts/procedures. The Contractor shall support the planning, set up, conduct, evaluation, and follow-up of all test exercises. This includes, but is not limited to, contacting test team members, scheduling conference rooms, setting up test environments, configuring equipment and customer accounts, and participating in or conducting test reviews. (CDRL A006)

C.8.6 The Contractor shall provide analytical support for the continued development and enhancement of the government approved database and provide technical support for the review of database support documentation. The Contractor shall review and analyze the database to evaluate and determine its ability to meet the user requirements and to satisfy business functions and requirements. The Contractor shall attend and provide supporting documentation for tools-related change board meetings. The Contractor shall perform analyses, assess impacts, and provide recommendations as requested; provide input relative to problems associated with daily operation of the database and explanation of proposed design enhancements; assist in the preparation and delivery of customer service requests to accomplish this task; develop and maintain standard operating procedures; develop and present training materials for database releases, CM processes, and support tools. (CDRL A006)

## C.9 CONFIGURATION DATA MANAGEMENT

C.9.1 The Contractor shall provide support in the development of program level documents by providing expertise to define a document review process and utilize an electronic repository such as SharePoint and/or ViewNet to adjudicate technical comments and track action items. The Contractor shall provide support to distribute documentation for review, collect and consolidate comments, participate in the adjudication of the comments, maintain status of all comments, and distribute the revised documentation. (CDRL A004, A006)

C.9.2 The Contractor shall coordinate the review of CDRLs from Design Agents and provide reporting in support of the CDRL review. (CDRL A006)

C.9.2.1 For the Aegis Program, the Contractor shall support the Software CM (SCM) Specification Change Review, Implementation, and Baseline Evaluation (SCRIBE) by coordinating all notifications related to SCRIBE reviews and change pages, manage and/or update all comments using ViewNet tool, act as point of contact for the Navy Technical Representative and NSWCDD engineers, provide monthly metrics, charts and baseline specific data via the SCM Netbook; make

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 18 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

user recommendation for ViewNet improvements. (CDRL A004, A006)

C.9.2.2 The Contractor shall utilize ViewNet and download a list of documents scheduled for review by the SCRIBE and forward to appropriate reviewers on a regular basis. (CDRL A004)

C.9.3 The Contractor shall maintain a central electronic file system of all technical data associated with a program and documentation associated with the CM program (Standard Operating Procedures, Work Instructions, etc) utilizing a tool that provides automated receipt, distribution and filing of data. The Contractor shall define and implement an access/permission strategy and maintain access control lists.

C.9.4 The Contractor shall provide technical data to the appropriate offices for use in the preparation of procurement documentation and shipbuilding contract Schedules for Government Furnished Equipment. (CDRL A006)

C.9.5 The Contractor shall maintain the status of drawings in a government approved database that is web-accessible and obtain engineering release and change package status on a daily basis in order to support engineering reviews. The Contractor shall review drawing changes and drawings for accuracy and post changes and drawings to the appropriate repository. (CDRL A003)

C.9.6 The Contractor shall maintain the master file of program specifications generated by the government. The specification may be classified or unclassified. The Contractor shall maintain a log for all classified documentation. (CDRL A003)

C.9.7 The contractor shall provide data management and administrative function for the NSWCCD Aegis Systems Engineering Programs and Fleet Support Group.

C.9.7.1 The contractor shall implement a library database and filing system in government workspace to receive, track status and location, duplicate, distribute, and store technical data. The database shall include a checkout system that includes tracking of technical documentation for library files, war rooms, or other permanent storage areas. The database shall be designed with a user-friendly interface to facilitate access to library files, scanned documents, graphic presentations, and other electronically stored data. The contractor shall audit the library monthly to ensure technical documentation is being acted upon within prescribed time limits. The contractor shall assist personnel in logging documents into and out of the library storage. The contractor shall deliver status accounting report for all library activity.

C.9.7.2 The contractor shall maintain the master version of NSWCCD presentations and assemble or revise presentation displays for the Aegis Systems Engineering Programs and Fleet Support group.

C.9.7.3 The contractor shall provide administrative support for scheduling and coordinating meetings and events, prepare minutes, action item lists, and attendance lists. The contractor shall provide reproduction and distribution support for technical documentation and presentation material.

C.9.7.4 The contractor shall establish and maintain a consolidated scheduling system for dates of interest including milestones, baseline schedules, meetings, action items, and other data.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 19 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.9.7.5 The contractor shall provide NSWCCD Fleet Status and Response room (located in building 1500) technical and operations support to include the following:

C.9.7.5.1 The contractor shall assist in developing and processing naval message traffic required to support Aegis/Aegis Ballistic Missile Defense (ABMD) computer program installations, audits, and technical assistance requests. The contractor shall review all incoming naval message traffic to identify issues requiring technical support from NSWCCD Aegis/ABMD organizations, notify the organizations, and track the status of the issue resolution via the Fleet Support Database. The contractor shall coordinate and participate in Aegis/ABMD technical assistance sessions via distance support methods.

C.9.7.5.2 The contractor shall act as liaison with NSWCCD Communications, security, and information awareness organizations to ensure the electronic communications networks required in the Fleet Status and Response room are compliant with applicable instructions and procedures.

C.9.7.5.3 The contractor shall develop, update, and maintain the information contained within the Fleet Status and Response room's website. The contractor shall assist in providing metrics in response to periodic reports or data calls as required.

## C.10 RELEASE MANAGEMENT

C.10.1 The Contractor shall prepare builds of new software releases to test facilities and the end user. The Contractor shall maintain a separate quality assurance (QA) area in the software development environment to be used as a repository for approved software configuration items. The Contractor shall copy approved files to the QA area and shall compile and link files to create executable load files. In this manner, the Contractor shall ensure the reproducibility of software builds tested by engineers/programmers during unit testing of the software. The Contractor shall use executable files in the QA directory and master media created from the QA directory to reproduce executable load files for delivery to end user. The Contractor shall prepare the site data Software Version Document (SVD) for delivery for each specific platform or end user. The Contractor shall load cycle each piece of media produced to ensure that the files contained in it will load and execute in a host system prior to release. The Contractor shall assemble software delivery packages and ensure that the appropriate documents (SVD, briefs) are included in the package and all media is labeled and marked. The Contractor shall ensure appropriate transmittals and shipping forms are included with the delivery package, and proper addresses and points of contacts are included on each form. The Contractor shall travel to ships/sites and install software. The Contractor shall maintain status accounting records of software delivered to ships/sites to include computer system configuration item identifiers, delivery dates, media return dates, and other pertinent status information. The Contractor shall document build product and release processing in standard operating procedures. (CDRL A003, A007)

C.10.2 The Contractor shall maintain logs of receipts, transmittals, documentation records, problem reports and change documents. (CDRL A003)

C.10.2.1 The Contractor shall use the ACCESS database to maintain logs of receipts, transmittals, documentation records, problem reports and change documents for programs that

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 20 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

maintain configuration status accounting data in ACCESS.

C.10.3 The Contractor shall conduct a physical audit of computer program media of tapes, removable interchangeable media modules, compact disks, optical disks, etc. (CDRL A003)

C.10.4 The Contractor shall support the transfer of operational programs and associated documentation to the ships at ship custody transfer. (CDRL A003)

C.10.5 The Contractor shall barcode computer program/software media and documentation upon receipt.

C.10.6 The Contractor shall purge all obsolete media from the media library when software is no longer used by end user. (CDRL A003)

## C.11 OTHER RELATED TASKING

C.11.1 The Contractor shall establish, implement, and maintain a CM training and certification program for their employees to ensure sufficient knowledge and skills are developed, sustained, and applicable to implementing CM processes. The Contractor shall have the necessary skills and knowledge to perform the assigned training activities. Training needs shall be periodically assessed and evaluated for consistency and relevance to program needs. (CDRL A006, A007)

C.11.2 The Contractor shall be on-call to support, coordination, and/or attend various System CM and SCM meetings given 24-hour notice.

C.11.3 The Contractor shall develop and/or present technical briefs and training material. The contractor shall produce presentation books in support of safety review boards and panels. (CDRL A005, A006)

C.11.4 The Contractor shall provide technical editing and word processing and graphics support in the preparation technical reports, briefs, publications and other document types.

C.11.5 The Contractor shall provide on-site CM support to applicable Navy Technical Representative Offices (e.g. Moorestown, NJ) for all tasking identified in this SOW.

C.11.6 The Contractor shall provide on-site CM support to applicable SUPSHIP and Test Team offices (e.g. Pascagoula, MS and Bath, ME).

## C.12 NON-DISCLOSURE AGREEMENTS

NDA's may be utilized to allow for access to company sensitive/proprietary data. For tasks requiring NDAs the contractor shall obtain appropriate agreements for all of their employees that are associated with the task requiring such an agreement. The Contractor will be required to sign a non-disclosure agreement with, at a minimum, Lockheed Martin Maritime and Sensor Systems/Moorestown, NJ; General Dynamics, Pittsfield, MA; Northrop Grumman, Bethpage, NY; and Raytheon, Tewksbury, MA.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 21 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Contractor personnel may be required, from time to time, to sign non-disclosure statements as applicable to specific tasking. The COR will notify the contractor of the number and type of personnel that will need to sign the Non-Disclosure agreements. The signed Non-Disclosure Agreements shall be executed prior to accessing data or providing support for information that is considered business or program sensitive and returned to the COR for endorsement and retention.

### C.13 PROGRESS REPORTS

C.13.1 The Contractor shall provide a monthly progress report electronically. This report shall reflect both prime and subcontractor data as appropriate. While contractor format is acceptable, with Government's approval, the following information, at a minimum, shall appear in each progress report: (CDRL A001)

#### Section I - Contract Progress Summary

Contract title, contract number, period of performance.

Contract Modifications - list modifications by number, include date issued and description.

Open Correspondence - include any correspondence that requires either Government or Contractor action.

Problem Areas/Comments – identify any existing problems or concerns and identify any problems or concerns, which have arisen since the last progress report.

Contract Data Deliveries - include title, CDRL number, contracted due date, date delivered (if completed), Government point of contact, Contractor point of contact and description of product.

Government Furnished Equipment List, applicable Work Element (WE), date provided, and date returned.

#### Section II - Contract Level Financial and Labor Reports General

The Contractor shall provide the information necessary to completely support:

NSWCDD's Contractor Expense Reporting System (CERS) or other financial tool, reported on a monthly basis. Contractor shall enter actual funding and Level of Effort (LOE) expenditures into the CERS or other financial tool monthly.

Financial and labor projections by providing charts, graphs, and text necessary to define the planned future staffing, funding, and man-hours by category and all of this associated by WE for the fiscal year.

#### Section III - Individual Work Element Progress Reports

Work Element Level Financial and Labor Reports General

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 22 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

The Contractor shall provide Financial and Labor projections by providing charts, graphs, and text necessary to define the current and planned staffing, funding, and man-hours by category and work area for the fiscal year.

Technical Status  
Progress  
Problem Areas  
Plans/Schedules

Delivery(s):

WE, CDRL, Delivery date, Description of Product delivered

Travel for the period – costs, dates, number of days, name of traveler, purpose, destination, and mode of travel.

#### Section IV – Distribution

Distribution is included in the Contract Data Requirement List, Data Item A001.

### C.14 IN-PROCESS REVIEWS

C.14.1 The contractor shall conduct an In-Process Review (IPR) quarterly with the COR, Contracting Officer, TAs and other NSWCDD personnel designated by the COR upon NSWCDD request. This review shall be documented in a report, which shall include, but is not limited to, the following:

Current and cumulative expenditures in both hours and dollars. Labor hours shall be presented by labor category. Personnel charging to the task shall be identified. An analysis shall be presented which compares proposed and actual amounts. Significant variances shall be explained.

Travel performed, including identification of element, number of days, purpose of travel, dates of travel, destination, names of travelers, and summary of results of trip CDRL A004.

C.14.2 Performance review/format:

Separate briefing for each program supported with IPR period of reporting to include accomplishments.

CDRL item status to include a listing of items delivered.

Issues with associated risk assessment.

Plan for next IPR period.

C.14.3 Minutes and action items shall be produced and distributed by the Contractor. (CDRL A004)

### C.15 PLAN OF ACTIONS AND MILESTONE REQUIREMENTS

The Contractor shall develop a Plan of Actions and Milestones (POA&M) for each program. The signed POA&M shall be provided to the Technical Assistant (TA), Contracting Officer's

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 23 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Representative (COR), and Contract Specialist within twenty-one days after Task Order award, exercise of option, Technical Instruction issuance, and/or modification to the Technical Instruction or the issuance of a Task Order modification which affects the Level of Effort or Contract Ceilings. While Contractor format is acceptable, with Government approval, the following information, as a minimum, shall appear in each POA&M. (CDRL A002)

Date POA&M prepared (and revision number if applicable)

Work Area (number and title)

Contract and Task Order Number

POA&M Period Of Performance

Contractor Interfaces/Points Of Contact (technical area):

Task Manager (name, phone number and email)

Government Interfaces/POC:

COR (name and code)

TA (name and code)

Signatures (each POA&M must be signed by a Contractor representative and have the signature block for signature by the COR and TA)

Work Summary (a brief description of work supported within this work area)

Schedule of Events Proposed/Planned (list title of reports to be delivered and due dates for each)

Estimated Manhours Required

SubContractors shall be identified

Travel – total estimated cost; by destination show: number of people, number of days & number of trips

Estimate Of Cost

## C.16 TRAVEL

The Contractor shall be required to travel throughout the continental United States.

## C.17 PERIOD OF PERFORMANCE

Base year: 08/01/11 through 07/31/12

Option 1: 08/01/12 through 07/31/13

Option 2: 08/01/13 through 07/31/14

## C.18 DATA REQUIREMENTS

C.18.1 The Contractor shall provide the deliverables under this contract in accordance with the Contract Data Requirements List (CDRL) listed below.

Data Item No.	Title	Authority	Frequency	Distribution (Access Requirement)	Remarks

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 24 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

A001	Progress/Status Report	DI-MGMT-80277	Monthly	W73/W50 Contract and Program Leads and Contract Specialist	Contractor's format acceptable with government approval. Submittal shall be via electronic media.
A002	Plan of Action & Milestones (POA&M)	DI-MISC-80508	Bi-Annually / As Needed	W73/W50 Contract and Program Leads	First submission shall be a review and update of all plans and lists within 30 DAC. Thereafter, plans and lists shall be updated bi-annually or as needed.
A003	Configuration Status Accounting Report	DI-CMAN-81253	Monthly	W73/W50 Contract and Program Leads	Contractor's format acceptable with government approval. Submittal shall be via electronic media.
A004	Agendas, Minutes and Action Items	DI-MISC-80508	As Needed	W73/W50 Contract and Program Leads	Contractor's format acceptable with government approval. Submittal shall be via electronic media.
A005	Presentation Material	DI-MISC-80508	As Needed	W73/W50 Contract and Program Leads	Contractor's format acceptable with government approval. Submittal shall be via electronic media.
A006	Technical Report / Study Services	DI-MISC-80508	As Needed	W73/W50 Contract and Program Leads	Contractor's format acceptable with government approval. Submittal shall be via electronic media.
A007	Standard Operating Procedures	DI-MISC-80508	As Needed	W73/W50 Contract and Program Leads	Contractor's format acceptable with government approval. Submittal shall be via electronic media.
					Contractor's format

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 25 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

A008	Engineering Change Proposal	DI-MISC-80639C	As Needed	W73/W50 Contract and Program Leads	acceptable with government approval. Submittal shall be via electronic media.
A009	Configuration Audit Plan	DI-SESS-81646	As Needed	W73/W50 Contract and Program Leads	Contractor's format acceptable with government approval. Submittal shall be via electronic media
A010	As Built Configuration Baseline List	DI-CMAN-81516	As Needed	W73/W50 Contract and Program Leads	Contractor's format acceptable with government approval. Submittal shall be via electronic media.

#### C.19 SECURITY

The Department of Defense Contract Security Classification Specification (DD Form 254), added as an attachment, provides the security classification requirements for this order. The contractor shall obtain facility and personnel security clearances as required by the Department Industrial Security Program prior to starting to work on tasks requiring clearances. Access to classified spaces and material and generation of classified material shall be in accordance with the attached DD Form 254.

#### C.20 SKILLS AND TRAINING

The Contractor shall provide capable personnel with qualifications, experience levels, security clearances, and necessary licenses, certifications, and training required by Federal, State, and Local laws and regulations. Information assurance functions require certifications specified in DFARs 252.239- 7001 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION. Training necessary to ensure that personnel performing under this contract maintain the knowledge and skills to successfully perform the required functions is the responsibility of the Contractor. Training necessary to maintain professional certification is the responsibility of the Contractor.

#### C.21 NON-PERSONAL SERVICES/INHERENTLY GOVERNMENTAL FUNCTIONS

(a) The Government will neither supervise contractor employees nor control the method by which the contractor performs the required tasks. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services or give the perception that personal services are being provided. If the contractor feels that any actions constitute, or are perceived to constitute personal services, it

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 26 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

shall be the contractor's responsibility to notify the Contracting Officer immediately.

(b) Inherently-Governmental functions are not within the scope of this Task Order. Decisions relative to programs supported by the contractor shall be the sole responsibility of the Government. The contractor may be required to attend technical meetings for the Government; however, they are not, under any circumstances, authorized to represent the Government or give the appearance that they are doing so.

## C.22 SHIPBOARD PROTOCOL

22.1 This task order will involve working onboard U.S. and/or foreign naval ships or vessels. As such, the Contractor is reminded of its responsibility to assure that shipboard protocol is stringently followed. Specifically, visit requests must be arranged through the Government sponsor and must be forwarded to the individual command being visited as well as to all supporting commands, such as the base, squadron, tender, etc. that the visitor must pass through to get to the ship or vessel; the Contractor is responsible for obtaining and maintaining specialized training (i.e., nuclear awareness, safety, quality control, etc.) and certification (i.e., SUBSAFE certification, etc.); personnel performing onboard U.S. Navy ships must have at least a SECRET security clearance; if not led by a government representative, the Contractor is responsible for briefing the ship/command upon arrival; and the Contractor is responsible for debriefing the ship/command upon departure to include the operational status of the equipment.

22.2 The Contractor shall ensure its personnel adhere to these requirements when performing shipboard. Compliance shall be reported in the trip report, CDRL Requirement A001.

22.2.1 All personnel working shipboard shall possess at least a SECRET security clearance.

22.2.2 All personnel, while shipboard, shall conform to the rules and regulations of the ship. It is the responsibility of the Contractor to determine the proper rules, regulations, actions, policy, and procedures.

22.2.2.1 Alarms – actual or drill

22.2.2.2 Safety – hardhats, tag-outs, safety shoes, goggles, etc. as applicable.

22.2.2.3 HAZMAT – bringing hazardous materials aboard, using hazardous materials, etc.

22.2.3 The designated team lead shall, upon arrival, brief the Commanding Officer or his/her designated representative as to the purpose of the visit and expected duration.

22.2.4 The designated team lead shall, upon departure, debrief the Commanding Officer or his/her designated representative as to the success of the work performed.

## C.23 TERMINATION OF EMPLOYEES WITH NSWCDD BASE ACCESS

The contractor shall insure that all employees who have a NSWCDD badge and/or vehicle sticker

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 27 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

turn-in the badge and remove the vehicle sticker immediately upon termination of their employment under this task order. The above requirement shall be made a part of the standard employee facility clearance procedures for all separated personnel. The contractor shall advise NSWCDD Physical Security of all changes in their contract personnel requiring NSWCDD base access.

For involuntarily separated personnel and those separated under adverse circumstances, the contractor shall notify NSWCDD Physical Security in advance of the date, time and location where the NSWCDD representative may physically remove the employee's automobile bumper sticker and retrieve the NSWCDD badge prior to the employee departing the contractor's facility. In the event the employee is separated in his or her absence, the contractor shall immediately notify NSWCDD Physical Security of the separation and make arrangements between the former employee and NSWCDD Physical Security for the return of the badge and removal of the sticker.

#### C.24 INFORMATION SECURITY AND COMPUTER SYSTEM USAGE

In accordance with U.S. Navy policy, any personnel, including the contractor, who utilizes DOD owned systems shall assume responsibility for adherence to restrictions regarding internet and e-mail usage. Navy policy prohibits racist, sexist, threatening, pornographic, personal business, subversive or politically partisan communications. All personnel, including the contractor, are accountable and must act accordingly. DOD computer systems are monitored to ensure that the use is authorized, to facilitate protection against unauthorized access, and to verify security procedures, survivability and operational security. During monitoring, information may be examined, recorded, copied, and used for authorized purposes. All information, including personal information, placed on or sent over a DOD system may be monitored. Use of a DOD system constitutes consent to monitoring. Unauthorized use may result in criminal prosecution. Evidence of unauthorized use collected during monitoring may be used as a basis for recommended administrative, criminal or adverse action.

#### C.25 TRAVEL REQUIREMENTS

All travel under this order must be requested of, and authorized by, the TA (information copy to the COR), in writing or by electronic mail, and must show the appropriate order number, the number of people traveling, the number of days for the trip, the reason for the travel, and any high-cost or unusual costs expected. The Contractor is not authorized to perform any travel that is not in conjunction with this order. Specific Travel requirements shall be identified in the POA&Ms.

#### C.26 CONTROL OF CONTRACTOR PERSONNEL

The contractor shall comply with the requirements of NAVSEA and NSWCDD instructions regarding performance in Government facilities. All persons engaged in work while on Government property shall be subject to search of their persons (no bodily search) and vehicles at any time by the Government, and shall report any known or suspected security violations to the appropriate Security Department. Assignment, transfer, and reassignment of contractor personnel shall be at the discretion of the contractor. However, when the Government directs, the contractor shall remove from contract performance any person who endangers life, property, or national security through improper conduct. All contractor personnel engaged in work while on Government property shall be subject to the Standards of Conduct contained in SECNAVINST 5370.2J.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 28 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## C.27 IDENTIFICATION BADGES

The contractor shall be required to obtain identification badges from the Government for all contractor personnel to be located on Government property. The identification badge shall be visible at all times while employees are on Government property. The contractor shall furnish all requested information required to facilitate issuance of identification badges and shall conform to applicable regulations concerning the use and possession of the badges. The contractor shall be responsible for ensuring that all identification badges issued to contractor employees are returned to the appropriate Security Office within 48 hours following completion of the Task Order, relocation or termination of an employee, and upon request by the Contracting Officer.

## C.28 CONTRACTOR EXPENSE REPORTING SYSTEM (CERS)

Contractors supporting the Warfare Systems Program Office (WSPO) Code W05 shall use CERS to record funding expenditures. CERS is a browser based web application with the Integrated Budget, Planning and Execution System (IBPES) tool used by W05 for Funds Management, Procurement Allocations, Budgeting, and Out Year Planning. W05 requires expenses, consisting of labor and "Other" (i.e. travel, sub-contracts, and any other direct expenses) by invoice, in addition to an estimate of funded work performed to be reported each month. The contractor shall report all invoiced contract execution by requisition (SLIN) in the Requisition Tab for the previous month. The estimated funded work performed by WBS/TPS shall be reported in the WBS Tab to capture estimated costs to date. All reporting is due to be submitted by the 20th of each month. W05 required data shall be captured in the "Labor" and "Other" fields of CERS. W05 does not require inputs to the "Hours" or "Travel". The "Labor" fields capture the labor expenses and the "Other" field shall capture the "ODC" expenses for SeaPort and Travel and other indirect expenses for the non-SeaPort contracts.

Contractors shall coordinate all requests for CERS training with the COR for the contract. The COR shall provide the Contractor with the WSPO CERS Procedural Document that provides instructions on how to utilize and gain access to CERS and coordinate direct requests for training with W05.

## C.29 USE OF INFORMATION SYSTEM (IS) RESOURCES

### Contractor Provision of IS Resources

Except in special circumstances explicitly detailed elsewhere in this document, the Contractor shall provide all IS resources needed in the performance of this contract. This includes, but is not limited to computers, software, networks, certificates, and network addresses.

### Contractor Use of NSWCDI IS Resources

In the event that the contractor is required to have access to NSWCDI IS resources, the login name used for access shall conform to the NMCI login naming convention. If the contractor requires

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 29 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

access to applications/systems that utilize client certificates for authentication, the contractor is responsible for obtaining requisite certificates from a DOD or External Certificate Authority.

If this contract requires that the contractor be granted access and use of NSWCDD IS resources (at any site), the IS shall be accredited for contractor use in accordance with procedures specified by the Information Assurance Office.

#### Connections Between NSWCDD and Contractor Facilities

If there is a requirement (specifically delineated elsewhere in this contract) for interconnection (e.g., link level or Virtual Private Network (VPN)) between any facilities and/or ISs owned or operated by the contractor and ISs owned or operated by NSWCDD, such interconnection shall take place only after approval from the NSWCDD Information Assurance Office. All such connections as well as the ISs connected thereto will be accredited in accordance with DOD policy (DODI 5200.40) by the cognizant Designated Approving Authority (DAA) and comply with the requirements of CJCSI 6211.02B regarding Memorandums of Agreement. All such connections will be made outside the appropriate NSWCDD firewall.

#### C.30 GOVERNMENT SPACE

Government furnished space will be provided for seven contractor employees under this task order. The space will be located in Building 1500.

#### **HQ C-2-0002 ACCESS TO PROPRIETARY DATA OR COMPUTER SOFTWARE (NAVSEA) (JUN 1994)**

(a) Performance under this contract may require that the Contractor have access to technical data, computer software, or other sensitive data of another party who asserts that such data or software is proprietary. If access to such data or software is required or to be provided, the Contractor shall enter into a written agreement with such party prior to gaining access to such data or software. The agreement shall address, at a minimum, (1) access to, and use of, the proprietary data or software exclusively for the purposes of performance of the work required by this contract, and (2) safeguards to protect such data or software from unauthorized use or disclosure for so long as the data or software remains proprietary. In addition, the agreement shall not impose any limitation upon the Government or its employees with respect to such data or software. A copy of the executed agreement shall be provided to the Contracting Officer. The Government may unilaterally modify the contract to list those third parties with which the Contractor has agreement(s).

(b) The Contractor agrees to: (1) indoctrinate its personnel who will have access to the data or software as to the restrictions under which access is granted; (2) not disclose the data or software to another party or other Contractor personnel except as authorized by the Contracting Officer; (3) not engage in any other action, venture, or employment wherein this information will be used, other than under this contract, in any manner inconsistent with the spirit and intent of this requirement; (4) not disclose the data or software to any other party, including, but not limited to, joint venturer, affiliate, successor, or assign of the Contractor; and (5) reproduce the restrictive stamp, marking, or legend on each use of the data or software whether in whole or in part.

(c) The restrictions on use and disclosure of the data and software described above also apply to

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 30 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

such information received from the Government through any means to which the Contractor has access in the performance of this contract that contains proprietary or other restrictive markings.

(d) The Contractor agrees that it will promptly notify the Contracting Officer of any attempt by an individual, company, or Government representative not directly involved in the effort to be performed under this contract to gain access to such proprietary information. Such notification shall include the name and organization of the individual, company, or Government representative seeking access to such information.

(e) The Contractor shall include this requirement in subcontracts of any tier which involve access to information covered by paragraph (a), substituting "subcontractor" for "Contractor" where appropriate.

(f) Compliance with this requirement is a material requirement of this contract.

(End of Text)

**HQ C-2-0011 COMPUTER SOFTWARE AND/OR COMPUTER DATABASE(S)  
DELIVERED TO AND/OR RECEIVED FROM THE  
GOVERNMENT (NAVSEA) (APR 2004)**

(a) The Contractor agrees to test for viruses all computer software and/or computer databases, as defined in the clause entitled "RIGHTS IN NONCOMMERCIAL COMPUTER SOFTWARE AND NONCOMMERCIAL COMPUTER SOFTWARE DOCUMENTATION" (DFARS 252.227-7014), before delivery of that computer software or computer database in whatever media and on whatever system the software is delivered. The Contractor warrants that any such computer software and/or computer database will be free of viruses when delivered.

(b) The Contractor agrees to test any computer software and/or computer database(s) received from the Government for viruses prior to use under this contract.

(c) Unless otherwise agreed in writing, any license agreement governing the use of any computer software to be delivered as a result of this contract must be paid-up and perpetual, or so nearly perpetual as to allow the use of the computer software or computer data base with the equipment for which it is obtained, or any replacement equipment, for so long as such equipment is used. Otherwise the computer software or computer database does not meet the minimum functional requirements of this contract. In the event that there is any routine to disable the computer software or computer database after the software is developed for or delivered to the Government, that routine shall not disable the computer software or computer database until at least twenty-five calendar years after the delivery date of the affected computer software or computer database to the Government.

(d) No copy protection devices or systems shall be used in any computer software or computer database delivered under this contract to restrict or limit the Government from making copies. This does not prohibit license agreements from specifying the maximum amount of copies that can be made.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 31 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(e) Delivery by the Contractor to the Government of certain technical data and other data is now frequently required in digital form rather than as hard copy. Such delivery may cause confusion between data rights and computer software rights. It is agreed that, to the extent that any such data is computer software by virtue of its delivery in digital form, the Government will be licensed to use that digital-form data with exactly the same rights and limitations as if the data had been delivered as hard copy.

(f) Any limited rights legends or other allowed legends placed by a Contractor on technical data or other data delivered in digital form shall be digitally included on the same media as the digital-form data and must be associated with the corresponding digital-form technical data to which the legends apply to the extent possible. Such legends shall also be placed in human readable form on a visible surface of the media carrying the digital-form data as delivered, to the extent possible.

(End of Text)

#### **HQ C-2-0014 CONTRACTOR'S PROPOSAL (NAVSEA) (MAR 2001)**

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor committed itself in their proposal dated (to be completed at time of award) in response to NAVSEA Solicitation No. N00024-11-R-3125.

(b) The technical volume(s) of the Contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215-8) clause of this contract. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the Contractor's proposal referenced herein is hereby designated as item (f) of the clause, following "the specification" in the order of precedence.

(End of Text)

#### **HQ C-2-0034 MINIMUM INSURANCE REQUIREMENTS (NAVSEA) (SEP 1990)**

In accordance with the clause of this contract entitled "INSURANCE--WORK ON A GOVERNMENT INSTALLATION" (FAR 52.228-5), the Contractor shall procure and maintain insurance, of at least the kinds and minimum amounts set forth below:

(a) Workers' Compensation and Employer's Liability coverage shall be at least \$100,000, except as provided in FAR 28.307(a).

(b) Bodily injury liability insurance coverage shall be written on the comprehensive form of policy of at least \$500,000 per occurrence.

(c) Automobile Liability policies covering automobiles operated in the United States shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage. The amount of liability coverage on other policies shall be commensurate with any legal requirements of the locality and sufficient to meet normal and

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 32 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

customary claims.

(End of Text)

**HQ C-2-0037 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA)  
(JUL 2000)**

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 33 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 34 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

(End of Text)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 35 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION D PACKAGING AND MARKING

### HQ D-1-0001 DATA PACKAGING LANGUAGE

All unclassified data shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M dated 28 February 2006.

(End of Text)

### HQ D-2-0008 MARKING OF REPORTS (NAVSEA) (SEP 1990)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) contract dollar amount
- (4) whether the contract was competitively or non-competitively awarded

(5) COR: Theodore M. Thomas Jr.  
(Name of Individual Sponsor)

NSWCDD  
(Name of Requiring Activity)

Dahlgren, VA  
(City and State)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 36 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION E INSPECTION AND ACCEPTANCE

Inspection and Acceptance shall be performed at NSWCDD, Dahlgren, VA by the Contracting Officer Representative (COR) designated herein.

### PERFORMANCE BASED CRITERIA:

#### PERFORMANCE BASED CONTRACT REVIEW AND ACCEPTANCE PROCEDURE

(a) This is a performance-based contract as defined in FAR Part 37.6 (PERFORMANCE BASED ACQUISITION). Contractor performance will be reviewed in accordance with the Quality Assurance Surveillance Plan in this Section.

(b) The plan defines that this review and acceptance will become part of the annual Contractor Performance Assessment Reporting System (CPARS). The contractor may obtain more information regarding the CPARS process at the following internet site: <http://cpars.navy>.

#### Special Contract Requirements, Quality Assurance Surveillance Plan (QASP)

##### 1. Purpose

This Quality Assurance Surveillance Plan (QASP) is a Government developed and applied document used to make sure the systematic quality assurance methods are used in the administration of the performance based service order. The intent is to ensure that the contractor performs in accordance with the performance metrics and the Government receives the quality of services called for in the order.

This Task Order provides Configuration Management support to the NSWCDD Warfare Systems Department (W). The resulting performance based order will have cost plus fixed fee Labor CLINS, and cost only Other Direct Cost (ODC) CLINS. The order will be for a base year with two one-year options. A properly executed QASP will assist the Government in achieving the overall objectives of this procurement.

##### 2. Authority

Authority for issuance of this QASP is provided under Contract Section E – Inspection and Acceptance, which provides for inspections and acceptance of the services and documentation called for in service contracts, to be executed by the Contracting Officer or a duly authorized representative.

##### 3. Scope

The QASP is put in place to provide Government surveillance oversight of the contractor's efforts to assure that they are timely, effective and are delivering the results specified in the order.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 37 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

The contractor's performance on this task order will be evaluated by the Government as described below. The first evaluation will cover the first six-months of performance with successive evaluations being performed for each twelve-month period thereafter until the contractor completes performance under this task order. For the first six-month period and each subsequent twelve-month period, the Government will evaluate the contractor's performance. The evaluation will encompass all work performed by the contractor at any time during the six/twelve-month period but will not include cumulative information from prior reports. For each period, the Contractor will complete a self- assessment of the performance provided, to be delivered to the COR and Contract Specialist NLT 60 days following the period being evaluated. The self-assessment shall cover all areas of the Government QASP. Based on the evaluation results, the Contracting Officer will assign an overall performance rating. If the Contracting Officer assigns an "Unsatisfactory" overall performance rating for the period evaluated, the next option period may not be exercised. As options are exercised, improved performance is required as demonstrated in Table 2.

#### 4. GOVERNMENT RESOURCES AND Responsibilities

The following Government resources shall have responsibility for the implementation of this QASP:

**Contracting Officer** – The Contracting Officer ensures performance of all necessary actions for effective contracting, ensures compliance with the terms of the contract and safeguards the interests of the United States in the contractual relationship. It is the Contracting Officer that assures the Contractor receives impartial, fair and equitable treatment under the contract. The Contracting Officer is ultimately responsible for the final determination of the adequacy of the Contractor's performance. The PCO for this contract is identified in Section G.

**Contract Specialist**– An individual assigned by the PCO to assist in the daily administration of the contract. The Specialist also provides input to the PCO and the COR as to the quality of performance for areas addressed in this QASP. The Contract Specialist for this contract is identified in Section G.

**Contracting Officer's Representative (COR)** –The COR is responsible for technical administration of the contract and assures proper Government surveillance of the contractor's performance. The COR is not empowered to make any contractual commitments or to authorize any changes on the Government's behalf. Any changes that the contractor deems may affect contract price, terms, or conditions shall be referred to the Contracting Officer for action.

**Technical Assistant (TA)** – The COR designates an individual Government Technical Point of Contact to assist in administering specific projects under the contract. The Government TA is responsible for assisting in administering a specific project under the contract. A Government TA cannot, in any manner, alter the scope of the contract, make commitments or authorize any changes on the Government's behalf.

#### 5. Methods of QA Surveillance

a. QASP - The below listed methods of surveillance shall be used by the COR in the technical administration and the PCO/Contract Specialist in non-technical administration of this QASP. The QASP will be the prime determinant in exercising the option.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 38 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

b. Contractor Performance Assessment Reporting System (CPARS) – The market place for information technology, engineering, and management support services is very competitive. As such, the successful offeror has a vested interest in the Government generated CPARS under this contract. Additionally, an evaluation using the CPARS format will be performed at the end of each year of performance. This evaluation will be one determinant in exercising an option. The government assessment of this procurement will address the quality of product or service, schedule, cost control, business relations, management, and other important areas. As this information may affect future source selections throughout DOD, and the continuation of the order, the annual Government assessment will be used appropriately as an additional performance oversight and communication tool with the QASP.

## 6. DOCUMENTATION

In addition to providing annual reports to the Contracting Officer, the COR will maintain a complete Quality Assurance file. The file will contain copies of all reports, evaluations, recommendations, and any actions related to the Government’s performance of the quality assurance function. The COR shall forward these records to the Contracting Officer at termination or completion of the order.

## 7. SURVEILLANCE

The tables below set forth the performance ratings, standards, outcome and surveillance methods to document the results of the surveillance on a annual basis as well as interim and informal reviews (i.e. IPRs) on a more frequent basis.

(a) Performance Ratings: The Government will evaluate the contractor’s performance of the Performance Work Statement (PWS) and the Contracting Officer will assign one of the following ratings:

- (1) Excellent
- (2) Satisfactory
- (3) Unsatisfactory

The standards associated with these ratings are given in the following Table 1.

TABLE 1: OVERALL PERFORMANCE RATINGS

Overall Performance Rating	Standard
Excellent	“Excellent” ratings for all performance evaluation criteria.
Satisfactory	A minimum of “Satisfactory” ratings for all performance evaluation criteria.
Unsatisfactory	A rating of “Unsatisfactory” for one or more performance evaluation criteria.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 39 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(b) Objectives / Determination:

(1) Interim/Informal

Interim/informal performance evaluations will be provided to assess performance at each IPR.

(2) Annual

The Contracting Officer will make a performance determination at the end of each evaluation period. The determination will be based upon the COR's recommendations, the contractor's comments including any Self-Evaluation Report, and any other information deemed relevant by the Contracting Officer. The Contracting Officer shall resolve disagreements between the COR's recommendations and the contractor's comments/report regarding the evaluation. The Contracting Officer's performance determination is unilateral and final. The Contracting Officer will document the determination and provide a copy to the contractor within 30 days of receipt of the contractor's self-assessment.

TABLE 2: OBJECTIVES

Assessment Period	Acceptable Performance Definition	How Measured	Outcome
Base:	Summary Task Performance rating of at least "Satisfactory" based on roll up of Tables 3, 5 and 6.	After the first six months using the QASP evaluation ratings; annually using the CPARS system covering the previous 12 months.	(+) Meets the acceptable performance definition as a condition for exercise of option 1.*  (-) Does not meet the acceptable performance definition as a condition for exercise of an option 1.*
Option 1:	Summary Task Performance rating of at least "Satisfactory" based on roll up of Tables 3, 5 and 6.	Annually using the QASP evaluation ratings; annually using the CPARS system covering the previous 12 months.	(+) Meets the acceptable performance definition as a condition for exercise of an option. 2.*  (-) Does not meet the acceptable performance definition as a condition for exercise of an option. 2.*

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 40 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Option 2:	Summary Task Performance rating of at least "Satisfactory" based on roll up of Tables 3, 5 and 6.	Annually using the QASP evaluation ratings; annually using the CPARS system covering the previous 12 months.	Final CPARS ratings.
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\* The Government may not exercise the next option year term unless the contractor meets the acceptable performance definition.

(c) Performance Evaluation Criteria. The contractor's performance will be evaluated using the criteria and standards provided for each objective, and identified in Tables 3, 5 and 6 of this contract clause. Based on this evaluation, each assessment period will be given an overall rating resulting from the rolled up objective. Each of the criteria in Tables 3, 5 and 6 must score a minimum of "Satisfactory" to receive an overall performance rating of "Satisfactory" in each assessment period. Ratings of "Excellent" are required in the two option years as shown in the table above.

(d) Organization. The performance evaluation organization consists of the Contracting Officer, who will serve as the Determining Official, and the COR. In some instances, a TPOC will be assigned to the contract or task order in addition to a COR.

(e) This performance evaluation does not replace any other requirement for evaluating contractor performance that may be required by this task order such as a Contractor Performance Assessment Reporting System (CPARS) report, or a Task Order Performance Evaluation (TOPE) report.

TABLE 3: TASK PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERIA	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Task Performance	Work product fails to meet 94% of the Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table, Table 4	Work product meets a minimum of 95% of the AQLs defined in Performance Requirements Summary Table, Table 4	Work product meets 100% of the AQLs defined in Performance Requirements Summary Table, Table 4
Staffing	Contractor provides marginally qualified or unqualified personnel. Lapses in coverage occur regularly.	Contractor provides qualified personnel. Lapses in coverage may occasionally occur and are managed per task order policy.	Contractor provides highly qualified personnel. Contractor reassigns personnel to ensure proper coverage. Actual lapses in coverage occur very rarely, if ever, and are managed per task order policy. Contractor ensures staff training remains current.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 41 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Timeliness	Contractor frequently misses deadlines, schedules, or is slow to respond to government requests or is non-responsive to government requests.	Contractor routinely meets deadlines, schedules, and responds quickly to government requests.	Contractor always meets deadlines, schedules, and responds immediately to government requests.
Cust/COR Satisfaction	Fails to meet Customer/COR expectations	Meets Customer/COR expectations.	Exceeds Customer/COR expectations.

TABLE 4: PERFORMANCE REQUIREMENTS SUMMARY TABLE

Task Area				
Task Work Area	Performance Objective	Performance Standard	Acceptable Quality Level (AQL)	Quality Surveillance Plan Typical Monitoring Methods
C.2.1, C.2.2, C.2.3, C.2.4	(a)Generate CM Plan, charters, and processes to support program policy.	(a) Verify for technical content, process completeness, grammar, and formatting.	(a)CM program is documented and Customer/COR requirements are met. Standard Operating Procedures (SOPs) are established and followed by the assigned due date 95% of the time.	(a) Government review/approval of delivered documentation.
C.2.4, C.2.5, C.2.6	(a) Conduct technical documentation reviews; support technical reviews and meetings.	(a) Verify for technical content and applicability to Program plan and CM Plan.	(a) Technical comments are documented and Customer/COR requirements are met. Briefing is generated and Customer/COR requirements are met. Comments, recommendations, and briefings are provided by the assigned due date 95% of the time.	(a) Government review/approval of delivered documentation.
C.3.1,	(a) Implement	(a) Verify for	(a) Configuration	(a) Government

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 42 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.3.2, C.3.3, C.3.4, C.3.5, C.5.2	configuration identification program to track hardware, software, and commercial off the shelf items through use of baselines, versioning, and change documentation numbering.	applicability to standards, lessons learned and as defined in CM plan and/or program policy.	items are identified, documented, and provided to the Customer/COR Requirements are met. Data is provided by the assigned due date 95% of the time.	review/approval of delivered artifacts.
C.4.1	(a) Review change proposals for accuracy of nomenclature, determination of impact to next higher assembly, an evaluation for interchangeability, identification or relationships, including conjunctivity, CI/NDI impact, and provide an overall assessment of compliance with CM criteria.	(a) Verify for completeness and accuracy; review to ensure comments support CM standards and processes per program.	(a) Technical comments are documented and discussed within documented change process and provided to the Customer/COR Requirements are met. Data is provided by the assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.2.3, C.4.2	(a) Develop and implement change control processes to support program.	(a) Verify processes for applicability to program phase and CM program policy.	(a) Change processes are documented and Customer/COR requirements are met. Documentation is provided by the assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.4.3, C.5.3	(a) Generate agendas and minutes in support of change boards and meetings.  (b) Distribute changes in support of change review	(a) Verify for completeness and accuracy of items to be boarded and meeting discussions and actions items identified.	(a) Agendas and minutes are generated to accurately reflect meeting change items and results and on-time 95% of the time.	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 43 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	process timeline.	(b) Verify changes, agendas and minutes are distributed in a timely manner or as identified in CM plan/standard operating procedure.	(b) Change items are distributed accurately and on-time 95% of the time.	
C.2.2, C.4.4	(a) Analyze data collected from authoritative sources relating to system hardware, software, and firmware for correlation and applicability to baselines, ship classes, warfare areas, and program assets.  (b) Analyze alteration documents to determine system impact and maintain the current and future configuration, availability, and installation status of the alterations.	(a) Verify analysis is accurate and use of Navy database and tools to analyze data and determine its applicability to baselines, ships, warfare areas in order to update configuration data and/or interoperability correlation within databases.  (b) Verify accuracy of analysis and use of Navy databases and tools to track configuration alteration schedule and details in order to update CM databases.	(a) Configuration item applicability is documented and Customer/COR requirements are met. Databases are updated accurately and within a timely manner 95% of the time.  (b) Configuration item applicability is documented and Customer/COR requirements are met. Databases are updated accurately and within a timely manner 95% of the time.	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.
C.4.5	(a) Generate, update, and/or process Ship Change Documents within the NAVSEA Entitled Process for all phases	(a) Verify document was written accurate and processed through the Navy Entitled Process.	(a) Ship Change Documents (SCDs) are accurately documented and Customer/COR requirements are met. SCDs completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.4.6	(a) Establish and implement processes	(a) Verify processes are	(a) Processes are documented and	(a) Government review/approval of

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 44 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	to support Test and Evaluation (T&E) efforts including providing environment to capture and track test observations and issues.	developed to support the program master test plan. Verify observations and issues are documented and tracked in a timely fashion in format defined by the Govt.	Customer/COR requirements are met. Environment supports processes and observations and/or issues are captured in database in a timely manner 95% of the time.	delivered artifacts.
C.4.7	(a) Support identification and implementation of changes at the shipyards.	(a) Verify document was processed IAW defined change processes at shipyards to ensure configuration item tracking and changes to the configuration are tracked and implemented IAW program schedules.	(a) Configuration is documented and tracked in a timely manner 95% of the time.	(a) Government review/approval of delivered artifacts.
C.5.1, C.5.14	(a) Develop and implement an effective CM database to track configuration item and associated data to ensure accurate tracking of configuration variants.  (b) Produce data in a manner where data can be imported into other databases	(a) Verify requirements were clearly identified and documented and support user needs; verify data captured supports configuration identification and tracking of the CM program.  (b) Verify contractor database structures were analyzed against program CM database to determine most effective way to import data.	(a) Database requirements document is developed and provided in a timely manner to the Customer/COR. Timeline is met 95% of the time.  (b) Analysis is developed and provided in a timely manner to the Customer/COR. Timeline is met 95% of the time.	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 45 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.5.4, C.5.10	(a) Provide status accounting reports in support of change boards and safety reviews.	(a) Verify status accounting reports are accurate and complete and provided in a timely manner.	(a) Status accounting reports are provided in support of meetings and/or requests from the engineering community. Reports are produced and delivered within the specified timeline 95% of the time.	(a) Government review/approval of delivered artifacts.
C.5.5, C.5.8	(a) Perform technical verification, research, and coordination with design agents, shipbuilders and vendors to ensure that the information contained in the government approved databases are accurate, complete and reflects the configuration of each element or ship's designated baseline.	(a) Verify research conducted is applicable to particular ship or issue and performed in a timely manner. Verify issues identified from research are documented and resolved in a timely manner.	(a) Issues found during verification of data are documented and Customer/COR requirements are met. Completion of verification and research is specified by gov't and delivery is made on time 95% of the time.	(a) Government review/approval of delivered artifacts.
C.5.6, C.5.7	(a) Prepare periodic reports to keep managers abreast on software release information, software versions currently in use and change requests to be included in future versions/updates of software.  (b) Provide a report of software sensitive changes for associated certification panels.	(a) Verify status accounting reports are accurate and complete and provided in a timely manner.  (b) Verify software changes flagged as safety impact are tracked in database and provided to managers in a timely manner.	(a) Reports are provided to manager and/or engineering community within the specified timeline 95% of the time.  (b) Report is provided to manager and/or engineering community within the specified timeline 95% of the time.	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 46 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.5.9	(a) Record, monitor, update and maintain the Navy approved contractual baseline (GFE Contract Baseline) for each Aegis ship under construction.	(a) Verify baseline report is captured within required timeline and data is accurate and complete.	(a) Report is provided to engineering and management community within the specified timeline 95% of the time.	(a) Government review/approval of delivered artifacts.
C.5.11	(a) Capture, track, and audit test site configuration items for each test event.	(a) Verify test configuration is documented in a timely manner per test or audit schedules.	(a) Configuration information is documented and Customer/COR requirements are met. Documentation or database entry is completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.5.12, C.5.13	(a) Enter safety status information for all open change requests in the Hazard Tracking Database.  (b) Maintain safety program schedules in MS Project.	(a) Verify safety status accounting reports are generated from CM databases in a timely manner to support program decisions.  (b) Verify program schedule is maintained and provided to managers to support reviews and meetings.	(a) Status information is documented and Customer/COR requirements are met. Reports are completed within assigned due date 95% of the time.  (b) Schedule is documented and Customer/COR requirements are met. Schedules are completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.
C.6.1, C.6.2, C.6.3	(a) Conduct SW and HW audit to ensure configuration item matches configuration records (drawings, installation records, test configuration	(a) Verify As-Built and/or as-installed configuration reports are used to assist in audit and findings are documented and resolved.	(a) Audit results are documented with issues identified and Customer/COR requirements are met. Documentation or database entry is completed within	(a) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 47 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	records, media).		assigned due date 95% of the time.	
C.6.4	(a) Inspect all equipment not audited during receipt at the applicable shipyard to ensure all applicable CM information is accurately tracked in a government database (as-ordered vs. as-received).	(a) Verify audit report identifies all equipment not audited during receipt at shipyard. Verify report is accurate and database(s) are updated with findings. Issues are identified and resolved in timely manner.	(a) Audit results are documented with issues identified and Customer/COR requirements are met. Documentation or database entry is completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.6.5	(a) Conduct a post delivery availability audit to verify that the equipment was correctly installed in the compartment location specified.	(a) Verify report accurately documents audit findings and issues are identified and resolved in timely manner.	(a) Audit results are documented with issues identified and Customer/COR requirements are met. Documentation or database entry is completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.6.6	(a) For shipbuilding programs, conduct a shipboard audit to verify change activity since ship custody transfer and/or post shakedown availability (alteration installations, equipment swap outs).	(a) Verify report accurately documents audit findings and issues are identified and resolved in timely manner.	(a) Audit results are documented with issues identified and Customer/COR requirements are met. Documentation or database entry is completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.6.7	(a) Support Independent Logistics Assessments for CM and computer resource	(a) Verify CM documentation is provided to support Independent Logistics Assessments and	(a) Documentation is provided and Customer/COR requirements are met. Documentation or database entry is	(a) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 48 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	supportability.	computer resource supportability reviews and meetings.	completed within assigned due date 95% of the time.	
C.7.1, C.7.4, C.7.5	(a) Develop and implement a process to maintain a requirements and compliance database utilizing the DOORS tool; trace requirements to lower level specifications and interface documents.	(a) Verify requirements are captured in tool, tracing is accurate and change control processes are defined to support updates to controlled requirements data; verify appropriate reports are available to support reviews and meetings in a timely manner.	(a) Processes defined and followed and documentation of specification tracing and specification changes provided to the Customer/COR and completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.7.2	(a) Provide technical and documentation assistance in the review of system and sub-system documentation to ensure requirements traceability, verification and compliance.	(a) Verify documentation is available to support reviews and CM actions are tracked and resolved in a timely manner.	(a) Documentation and/or report provided to the Customer/COR and completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.7.3	(a) Perform requirements traceability, change impact and compliance analysis assessments. Participate in working groups to address requirements development.	(a) Verify requirements database is up-to-date and change impact and compliance analysis performed in a timely manner and IAW defined processes.	(a) Documentation and/or report provided to the Customer/COR and completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.8.1	(a) Identify, evaluate, recommend, and implement tools	(a) Verify user and program requirements are documented and	(a) Documentation provided to the Customer/COR within assigned due	(a) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 49 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	required to support the CM Program.	tool meets required needs; verify processes, forms and reports are identified.	date 95% of the time.	
C.8.2	(a) Provide recommendations for and support to the development of applications and enhancements to provide improved accessibility to the configuration information/data through web sites/applications.	(a) Verify appropriate analysis performed and recommendations support analysis.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.8.3	(a) Generate and maintain quality assurance plans for information systems  (b) Perform quality review/analysis of information systems and procedures and identify areas for improvements  (c) Provide technical support for the quality control of the information contained in those systems.  (d) Provide guidance and procedures for data accuracy/integrity and maintenance of data.  (e) Run periodic ad hoc reports to review and validate the currency of data	(a) Verify Quality Assurance plan support program needs and is provided in timely manner.  (b) Verify appropriate analysis performed and recommendations support analysis.  (c) Verify data reflects up-to-date information and is complete and accurate.  (d) Verify procedures are documented and followed.  (e) Verify reports capture correct information and are provided in a timely manner.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.  (b) Documentation provided to the Customer/COR within assigned due date 95% of the time.  (c) Documentation provided to the Customer/COR within assigned due date 95% of the time.  (d) Documentation provided to the Customer/COR within assigned due date 95% of the time.  (e) Documentation provided to the	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.  (c) Government review/approval of delivered artifacts.  (d) Government review/approval of delivered artifacts.  (e) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 50 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	based on recent configuration activities.		Customer/COR within assigned due date 95% of the time.	
C.8.4	<p>(a) Provide system design and functionality training for the user community.</p> <p>(b) Apply the business and technical knowledge acquired during the development process to enhance the training curriculum.</p>	<p>(a) Verify training material is accurate and properly documented.</p> <p>(b) Verify training material includes knowledge obtained during development and is accurately captured in a training document.</p>	<p>(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.</p> <p>(b) Documentation provided to the Customer/COR within assigned due date 95% of the time.</p>	<p>(a) Government review/approval of delivered artifacts.</p> <p>(b) Government review/approval of delivered artifacts.</p>
C.8.5	<p>(a) Provide support for Customer Acceptance Testing of information systems being used to support CM business processes.</p> <p>(b) Generate test plans to address the total scope of the application/release and affected regression areas.</p> <p>(c) Develop scenarios designed to represent the full scope of the test from a business perspective.</p>	<p>(a) Verify test support is conducted with close coordination with the Information System communities to share business information and is performed IAW test schedule.</p> <p>(b) Verify test plans accurately reflect requirements implemented in new release</p> <p>(c) Verify scenarios, procedures and data sets adequately define the business process to ensure adequate validation prior to production release.</p>	<p>(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.</p> <p>(b) Documentation provided to the Customer/COR within assigned due date 95% of the time.</p> <p>(c) Documentation provided to the Customer/COR within assigned due date 95% of the time.</p>	<p>(a) Government review/approval of delivered artifacts.</p> <p>(b) Government review/approval of delivered artifacts.</p> <p>(c) Government review/approval of delivered artifacts.</p>
C.8.6	(a) Provide	(a) Verify analysis	(a) Documentation	(a) Government

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 51 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	analytical support for the continued development and enhancement of the government approved database and provide technical support for the review of database support documentation.	supports required changes to database and analysis provides solutions to issues.	provided to the Customer/COR within assigned due date 95% of the time.	review/approval of delivered artifacts.
C.9.1	(a) Define a document review process and utilize an electronic repository such as SharePoint and/or ViewNet to adjudicate technical comments and track action items	(a) Verify process supports Configuration and Data Management program and knowledge of tool is adequate to perform task.	(a) System design documentation and Training documentation provided to Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.9.1, C.9.2	(a) Distribute documentation for review, collect and consolidate comments, participate in the adjudication of the comments, maintain status of all comments, and distribute the revised documentation.	(a) Verify documented review process is followed in a timely manner and issues with process are identified and resolved in a timely manner.	(a) Processes are followed and documentation of review comments provided to Customer/COR. Action items are completed within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.9.3	(a) Maintain a central electronic file system of all technical data associated with a program and documentation associated with the CM program (Standard Operating Procedures, Work Instructions, etc) utilizing a tool that provides automated	(a) Verify technical data is captured in a timely manner and in a repository tool that the program supports.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 52 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	receipt, distribution and filing of data.			
C.9.4	(a) Provide technical data to the appropriate offices for use in the preparation of procurement documentation and shipbuilding contract Schedules for Government Furnished Equipment.	(a) Verify technical data is provided in a timely manner.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.9.5	(a) Maintain the status of drawings in a government approved database that is web-accessible and obtain engineering release and change package status on a daily basis in order to support engineering reviews.  (b) Review drawing changes and drawings for accuracy and post changes and drawings to the appropriate repository.	(a) Verify drawing status is available in a repository tool in a timely manner; verify change packages are complete and approved and statused in the database in a timely manner.  (b) Verify drawings and changes are reviewed and posted to a repository in a timely manner to support engineering reviews and meetings.	(a) Status accounting performed IAW defined processes and documentation provided to the Customer/COR within assigned due date 95% of the time.  (b) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.
C.9.6	(a) Maintain the master file of program specifications and track using a log sheet.	(a) Verify specifications and status of specifications are tracked and maintained in a timely manner.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.9.7	(a) Provide data management and	(a) Verify data management	(a) All NAVSEA and Fleet	(a) Government review/approval of

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 53 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	administrative function for the NSW CDD Aegis Systems Engineering Programs and Fleet Support Group.	support requirements and administration support requirements are met per the NSW CDD Aegis Systems Engineering Programs and Fleet Support Group; issues are identified and resolved in a timely manner.	requirements for computer program installation are met. Installation Standard Operating Procedures are followed. Requests for technical support are completed on time 95% of the time.	delivered artifacts.
C.9.7.1	(a) Implement a library database and filing system in government workspace to receive, track status and location, duplicate, distribute, and store technical data that uses a checkout feature.	(a) Verify a library database is defined and implemented and data is accurately tracked and in a timely manner.	(a) Library implemented IAW defined processes and documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.9.7.2	(b) Maintain the master version of NSW CDD presentations and assemble or revise presentation displays.	(a) Verify up-to-date information is maintained and available in a timely manner.	(a) Documentation maintained and provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.9.7.3	(a) Provide administrative support for scheduling and coordinating meetings and events, prepare minutes, action item lists, and attendance lists.	(a) Verify administrative support requirements are met and any issues are identified and resolved in a timely manner.  (b) Verify requirements for	(a) Administration support provided and documentation provided to the Customer/COR within assigned due date 95% of the time.  (b) Reproduction and documentation	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 54 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	(b) Provide reproduction and distribution support for technical documentation and presentation material.	reproduction and distribution support are met and performed in a timely manner.	provided to the Customer/COR within assigned due date 95% of the time.	
C.9.7.4	(a) Establish and maintain a consolidated scheduling system for dates of interest including milestones, baseline schedules, meetings, action items, and other data.	(a) Verify scheduling system is captured and maintained in a timely manner.	(a) Scheduling Documentation provided IAW process and to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.9.7.5	(a) Assist in developing and processing naval message traffic required to support Aegis/Aegis Ballistic Missile Defense (ABMD) computer program installations, audits, and technical assistance requests.  (b) Develop and maintain security plans and procedures for the Fleet Status and Response room ensure the plans and procedures are in compliant with applicable instructions and procedures.  (c) Develop, update	(a) Verify naval messages are developed and/or processed in a timely manner.  (b) Verify security plans and procedures are documented and maintained and in compliant with applicable instructions and procedures.  (c) Verify website is updated and maintained in a timely manner with accurate information.  (d) Verify metrics are provided in a timely manner.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.  (b) Documentation provided to the Customer/COR within assigned due date 95% of the time.  (c) Website and associated documentatin provided to the Customer/COR within assigned due date 95% of the time.  (d) Metrics provided to the Customer/COR within assigned due	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.  (c) Government review/approval of delivered artifacts.  (d) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 55 of 94	FINAL
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	and maintain the information contained within the Fleet Status and Response room's website.  (d) Provide metrics related to data calls.		date 95% of the time.	
C.10.1	(a) Prepare builds of new software releases to test facilities and the end user.	(a) Verify builds are accurate and completed on time to support schedules.	(a) All receipt, build, installation, and audit processes followed. Documentation is correct and delivered on time 95% of the time.	(a) Government review/approval of delivered artifacts.
C.10.2	(a) Maintain logs of receipts, transmittals, documentation records, problem reports and change documents.	(a) Verify logs are accurate and provided in a timely manner.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.10.3	(a) Conduct a physical audit of computer program media of tapes, removable interchangeable media modules, compact disks, optical disks.	(a) Verify audit is conducted accurately and issues identified are resolved in a timely manner.	(a) Audit performed per documented processes. Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.10.4	(a) Support the transfer of operational programs and associated documentation to the ships at ship custody transfer.	(a) Verify support for transferring programs and documentation is performed accurately and IAW schedules.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 56 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

C.10.5	(a) Barcode computer program/software media and documentation upon receipt.	(a) Verify computer program/software media and documentation is bar-coded accurately and in a timely manner.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.10.6	(a) Purge all obsolete media from the media library when software is no longer used by end user.	(a) Verify obsolete media is purged in a timely manner.	(a) Documentation provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.11.1	(a) Establish, implement, and maintain a CM training and certification program to ensure sufficient knowledge and skills are developed, sustained, and applicable to implementing CM processes	(a) Verify contractor skillset is sufficient for tasking and training and certification programs are available to develop employees.	(a) Identification and path forward for training required for program support provided to the Customer/COR within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.11.2	(a) Available on-call to support, coordination, and/or attend various System CM and SCM meetings given 24-hour notice	(a) Verify support is available for short turnaround requests. Issues identified are resolved in a timely manner.	(a) Support availability met within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.11.3	(a) Develop and/or present technical briefs and training material.  (b) Produce presentation books in support of safety review boards and panels.	(a) Verify technical briefs and training material are accurate, well-written, and provided in a timely manner.  (b) Verify presentation books are provided in a	(a) Training briefs and material are accurate and well-written within assigned due date 95% of the time.  (b) Presentation books are accurate and provided within assigned due date	(a) Government review/approval of delivered artifacts.  (b) Government review/approval of delivered artifacts.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 57 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

		timely manner.	95% of the time.	
C.11.4	(a) Provide technical editing and word processing and graphics support in the preparation technical reports, briefs, publications and other document types as identified.	(a) Verify reports, briefs and publications are technical complete and without grammar or formatting errors or inconsistencies.	(a) Reports, briefs and publications are accurate and well-written within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.
C.11.5, C.11.6	(a) Provide on-site CM support to applicable Navy Technical Representative Offices (e.g. Moorestown, NJ) for all tasking identified in this SOW.  (b) Provide on-site CM support to applicable SUPSHIP and Test Team offices (e.g. Pascagoula, MS and Bath, ME).	(a) Verify on-site CM support is available to support program needs and knowledgeable of CM and processes necessary to perform tasking.  (b) Verify on-site CM support is available to support program needs and knowledgeable of CM and processes necessary to perform tasking.	(a) On-site CM support is available and technically knowledgeable within assigned due date 95% of the time.  (b) On-site CM support is available and technically knowledgeable within assigned due date 95% of the time.	(a) Government review/approval of delivered artifacts.  (b) (a) Government review/approval of delivered artifacts.
C.13	(a) Develop and Deliver Progress Reports	(a) Progress Reports are accurate, clear and concise. Provide documentation as requested in the time requested	(a) At least 95% of items are complete and provided by planned due date, and 100% will be provided within 1 week of due date. Progress expenditure reports are at least 95% accurate as of the due date	(a) Government review/approval of delivered artifacts.
C.14	(a) Conduct an In-	(a) Verify IPR	(a) IPR	(a) Government

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 58 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

	Process Review (IPR) quarterly with the TA and other NSWCCD personnel designated by the COR upon NSWCCD request.	accurately reflect tasking and work performed.	presentation is at least 95% accurate in tasking, accomplishments, and financial spending.	review/approval of delivered artifacts.
C.15	(a) Develop and Deliver POA&M for each work area	(a) Verify POA&M accurately documents the tasking required.	(a) POA&M shall be at least 95% complete and accurate by planned due date. POA&M is kept accurate and up to date	(a) Government review/approval of delivered artifacts.
C.18	(a) Provide deliverables in accordance with Contract Data Requirements List (CDRLs)	(a) Verify deliverables are provided per CDRL and in a timely manner.	(a) CDRLs are delivered on time at least 95% of the time.	(a) Government review/approval of delivered artifacts.

TABLE 5: CONTRACT MANAGEMENT PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Problem Resolution	Problems are unresolved, repetitive, or take excessive government effort to resolve.	Problems are resolved quickly with minimal government involvement.	Problems are non-existent or the contractor takes corrective action without government involvement.
Responsiveness	Contractor's management is unresponsive to government requests and concerns.	Contractor's management is responsive to government requests and concerns.	Contractor's management takes proactive approach in dealing with government representatives and anticipates Government concerns.
Communications	Contractor often fails to communicate with government in an effective and timely manner.	Contractor routinely communicates with government in an effective and timely manner.	Contractor takes a proactive approach such that communications are almost always clear, effective and timely.

TABLE 6: COST EFFICIENCY PERFORMANCE EVALUATION CRITERIA AND

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 59 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Cost Management	Contractor routinely fails to complete the effort within the originally agreed to estimated cost, i.e. cost overruns frequently occur.	Contractor routinely completes the effort within the originally agreed to estimated cost. Contractor provides measures for controlling all costs at estimated costs. Funds and resources are generally used in a cost-effective manner. No major resource management problems are apparent.	Reductions in direct costs to the Government below contract estimated costs are noteworthy. Contractor provides detailed cost analysis and recommendations to Government for resolution of problems identified. Funds and resources are optimally used to provide the maximum benefit for the funds and resources available. Documented savings are apparent.
Cost Reporting	Reports are generally late, inaccurate incomplete or unclear.	Reports are timely, accurate, complete and clearly written. Problems and/or trends are addressed, and an analysis is also submitted.	Reports are clear, accurate, and pro-active. Problems and/or trends are addressed thoroughly, and the contractor's recommendations and/or corrective plans are implemented and effective.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 60 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	8/1/2011 - 7/31/2012
4001	8/1/2011 - 7/31/2012
6000	8/1/2011 - 7/31/2012
6001	8/1/2011 - 7/31/2012

The periods of performance for the following Option Items are as follows:

4010	8/1/2011 - 7/31/2012
4100	8/1/2012 - 7/31/2013
4110	8/1/2012 - 7/31/2013
4200	8/1/2013 - 7/31/2014
4210	8/1/2013 - 7/31/2014
6010	8/1/2011 - 7/31/2012
6100	8/1/2012 - 7/31/2013
6110	8/1/2012 - 7/31/2013
6200	8/1/2013 - 7/31/2014
6210	8/1/2013 - 7/31/2014

Services to be performed hereunder will be provided at the contractor's facility NSWCCD, Dahlgren VA. Additional work will be performed at the locations described in paragraph C.1 of the Performance Work Statement.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 61 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## **SECTION G CONTRACT ADMINISTRATION DATA**

### **ACCOUNTING DATA**

The award document will include Accounting Data in Section G. All lines of accounting are listed sequentially under a heading that identifies the particular action (award or modification number) under which the funding was obligated. Under Seaport-e, all funding is identified/obligated at the SubCLIN (SLIN) level. SLINs are established sequentially by the Seaport-e software. Each obligation of funds receives a unique SLIN identifier, even if the funds are an increase to an existing line of accounting (ACRN). Thus, an individual work assignment that is funded incrementally, could have one ACRN but multiple SLINs. Accounting for expenditures and invoicing at the SLIN level is required.

### **SPECIAL INVOICE INSTRUCTIONS**

In an effort to utilize funds prior to cancellation and to ensure that funds are expensed in accordance with expenditure benchmarks for the multiple programs funding the Task Order effort, the contractor shall coordinate invoicing of funds with the COR, and the Paying Office shall disburse funds in accordance with the contractor's invoice.

### **Ddl-G1 PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS**

(a) This requirement includes support for multiple programs with independent budgets and funding lines. These funding lines are NOT interchangeable and it is critical that the Paying Office pay in accordance with the ACRNs and SLINs noted on the contractor's invoices. To do otherwise could result in a misappropriation of funds.

(b) The Payment Office shall ensure that each payment under this contract is made in accordance with the specific accounting classification reference numbers (ACRNs) and SubCLIN (SLIN) numbers shown on each individual invoice, including attached data.

### **Ddl-G10 GOVERNMENT CONTRACT ADMINISTRATION POINTS-OF-CONTACT AND RESPONSIBILITIES**

Procuring Contracting Officer (PCO):

(a)



CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 62 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

E-mail: [k \[REDACTED\]](#)

(b) PCO responsibilities are outlined in FAR 1.602-2. The PCO is the only person authorized to approve changes in any of the requirements of this Task Order, notwithstanding provisions contained elsewhere in this contract, the authority remains solely the PCO's. The contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer or is pursuant to specific authority otherwise included as part of this contract. In the event the contractor effects any change at the direction of any person other than the PCO, the change will be considered to be unauthorized.

Contract Specialist:

(a) [REDACTED]

(b) The Contract Specialist is the representative of the Contracting Officer for all contractual matters.

Administrative Contracting Officer (ACO):

(a) [REDACTED]

(b) The Administrative Contracting Officer (ACO) of the cognizant Defense Contract Management Agency (DCMA) is designated as the authorized representative of the Contracting Officer for purposes of administering this Task Order in accordance with FAR 42.3. However, in view of the technical nature of the supplies and services to be furnished, technical cognizance is retained by the Naval Surface Warfare Center, Dahlgren Division.

Contracting Officer's Representative (COR):

(a) [REDACTED]

(b) The COR is the PCO's appointed representative for technical matters. The COR is not a contracting officer and does not have the authority to direct the accomplishment of effort which is beyond the scope of the Task Order or to otherwise change any Task Order requirements. An informational copy of the COR appointment letter which provides a delineation of COR authority and responsibilities is provided as an attachment to this Task Order.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 63 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## **Ddl-G12 POST AWARD MEETING**

- (a) A Post Award Meeting with the successful offeror will be conducted within 15 working days after award of the contract. The meeting will be held at (to be identified at Task Order award).
- (b) The contractor will be given at least five working days notice prior to the date of the meeting by the Contracting Officer.
- (c) The requirement for a Post Award meeting shall, in no event, constitute grounds for excusable delay by the Contractor in performance of any provisions of the Task Order.

## **HQ G-2-0002 CONTRACT ADMINISTRATION DATA**

Enter below the address (street and number, city, county, state and zip code) of the Contractor's facility which will administer the contract if such address is different from the address shown on the SF 26 or SF 33, as applicable.

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(End of Text)

## **HQ G-2-0007 INVOICE INSTRUCTIONS (NAVSEA) (SEP 2009)**

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DOD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DOD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 64 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are “Getting Started for Vendors” and “WAWF Vendor Guide”.

(c) The designated CCR EB point of contact is responsible for activating the company’s CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company’s CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company’s CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

Type of Document (*contracting officer check all that apply*)

- Invoice (FFP Supply & Service)
- Invoice and Receiving Report Combo (FFP Supply)
- Invoice as 2-in-1 (FFP Service Only)
- Cost Voucher (Cost Reimbursable, T&M , LH, or FPI)
- Receiving Report (FFP, DD250 Only)

DODAAC Codes and Inspection and Acceptance Locations (*contracting officer complete appropriate information as applicable*)

Issue DODAAC	N00178
Admin DODAAC	S2404A
Pay Office DODAAC	HQ0338
Inspector DODAAC	N00178
Service Acceptor DODAAC	N00178
Service Approver DODAAC	N00178
Ship To DODAAC	N00178
DCAA Auditor DODAAC	TBD
LPO DODAAC	N/A



CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 66 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(NAVSEA)(DEC 2005) flows down to subcontractors. If a subcontractor does not have a Defense Contract Audit Agency or Contract Administrative Officer approved accounting system, only firm fixed priced or labor hours subcontracts are allowed. Under time and material subcontracts, only actual travel costs (no burdens) that comply with the Travel Regulations listed in FAR 31.205-46 will be allowed. Furthermore, the prime is responsible for monitoring all travel expenses for compliance.

## **Ddl-G40 PAYMENT, SELECTED ITEMS OF COST REIMBURSEMENT CONTRACTS**

### (a) Travel costs

The contractor shall, to the maximum extent practicable, minimize overall travel costs by taking advantage of discounted airfare rates available thru advance purchase. Charges associated with itinerary changes and cancelations under nonrefundable airline tickets are reimbursable as long as the changes are driven by the work requirement.

### (b) Training

The Government will not allow costs, nor reimburse costs associated with the contractor for training employees in an effort to attain and/or maintain minimum personnel qualification requirements of this contract. Other training may be approved on a case-by-case basis by the Contracting Officer. Advance approval is required. Attendance at workshops or symposiums is considered training for purposes of this clause. The contractor is encouraged to suggest a cost-sharing arrangement that addresses registration/tuition, travel and labor costs.

### (c) General Purpose Office Equipment (GPOE) and Information Technology (IT)

The cost of acquisition of GPOE and IT shall not be allowable as direct charges to this contract. The contractor is expected to have the necessary CONUS facilities to perform the requirements of this contract, including any necessary GPOE and IT. GPOE means equipment normally found in a business office such as desks, chairs, typewriters, calculators, file cabinets, etc. IT means any equipment or interconnected system or subsystem of equipment that is used in the automatic acquisition, storage, manipulation, movement, control, display, switching, interchange, transmission, or reception of data or information. IT includes computers, ancillary equipment, software, firmware and similar products, services (including support services), and related resources for both unclassified and classified applications.

(d) The requirements of the above clause apply equally to subcontractors and consultants.

(e) Travel and Materials are allowable direct charges for the prime and BAE. The proposed Computer Service Cost is an allowable direct charge for Northrop Grumman only. Any additional Other Direct Cost (ODC) items are unallowable as a direct charge to this Task Order with express advance approval by the Contracting Officer.

(f) Management and Support labor may be direct charged by the following firms: SCCI, BAE, Northrop Grumman and URS.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 67 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## EARLY DISMISSAL AND CLOSURE OF GOVERNMENT FACILITIES

When a Government facility is closed and/or early dismissal of Federal employees is directed due to severe weather, security threat, or a facility related problem that prevents personnel from working, onsite contractor personnel regularly assigned to work at that facility should follow the same reporting and/or departure directions given to Government personnel. The contractor shall not direct charge to the contract for time off, but shall follow parent company policies regarding taking leave (administrative or other). Non-essential contractor personnel, who are not required to remain at or report to the facility, shall follow their parent company policy regarding whether they should go/stay home or report to another company facility. Subsequent to an early dismissal and during periods of inclement weather, onsite contractors should monitor radio and television announcements before departing for work to determine if the facility is closed or operating on a delayed arrival basis.

When Federal employees are excused from work due to a holiday or a special event (that is unrelated to severe weather, a security threat, or a facility related problem), on site contractors will continue working established work hours or take leave in accordance with parent company policy. Those contractors who take leave shall not direct charge the non-working hours to the task order. Contractors are responsible for predetermining and disclosing their charging practices for early dismissal, delayed openings, or closings in accordance with the FAR, applicable cost accounting standards, and company policy. Contractors shall follow their disclosed charging practices during the task order period of performance, and shall not follow any verbal directions to the contrary. The Contracting Officer will make the determination of cost allowability for time lost due to facility closure in accordance with FAR, applicable Cost Accounting Standards, and the Contractor's established accounting policy.

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Accounting Data
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-----
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AA 97X4930 NH1E 000 77777      0 000178 2F 000000 21G0811R24C2

400002   1179344C                    53000.00
LLA :
AB 1751811 1224 253 X3WMW 0 068342 2D 000000 556889001A3B
Standard Number: N0002411WX20169, ACRN AA
WBS: 1.1.99.32
CERS-NAV2604872
Subtask WBS: 1.1.8.7.3.1 W53-CM ATT
TPS: NAV2604872
WAW: 009398

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400004   1179345C                     4980.00
LLA :
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Standard Number: N0002411WX20181, ACRN AA
WBS: 1.1.99.78
CERS-NAV2606095
Subtask WBS: 1.1.60.10.3.1 W53-CM DDG113
TPS: NAV2606095
WAW: 009398

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600001   1194532A                    10000.00
LLA :
AA 97X4930 NH1E 000 77777      0 000178 2F 000000 21G0811R24C2

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CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	68 of 94	

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 CERS-NAV2604872  
 Subtask WBS: 1.1.8.7.3.1 W53-CM ATT  
 TPS: NAV2604872  
 WAW: 009398

BASE Funding 209480.00  
 Cumulative Funding 209480.00

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MOD 01 Funding 105000.00  
 Cumulative Funding 314480.00

MOD 02

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 CERS - F0198300DD00  
 Subtask WBS: 1.2.4.1.1.3  
 TPS: F0198300DD00  
 WAW: 005075

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 LLA :  
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 LLA :  
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 Standard Number: N0002411RX01131, ACRN AA  
 WBS: 1.1.32.15.4.6  
 TPS: NAV2606739  
 WAW: 009398

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600004 1234106C 5000.00  
 LLA :  
 AG 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBL11FLTD3  
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 Subtask WBS: 1.2.4.1.1.3  
 TPS: F0198300DD00  
 WAW: 005075

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CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	69 of 94	

LLA :  
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LLA :  
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MOD 02 Funding 472242.00  
Cumulative Funding 786722.00

MOD 03

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WBS: 1.1.61.5.1  
W53-CM BPTF  
TPS: NAV2605492  
WAW:009398

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LLA :  
AN 97X4930 NH1E 000 77777 0 000178 2F 000000 21G0411M2CMM  
MARCORSYSCOM  
SIAT CM Support

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W53-CM BPTF  
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WAW: 009398

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WBS: 1.7.10.99  
CERS - NAV2604991  
Sub WBS: 1.7.10.1.4.2  
W53-CM CVN 71  
TPS: NAV2604991  
WAW: 005761

400017 1238267C 29268.00  
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Sub WBS: 1.7.52.5  
W53-CM  
TPS: NAVAMIIIP00  
WAW: 005759

400018 2136523A 9014.00  
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CREW UTS Support

400019 1236524A 32160.00  
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CREW B/L 3.2

400020 1236526A 132544.00  
LLA :  
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CREW B/L 2.1

400021 1236489C 24283.00  
LLA :  
AV 1711611 1224 252 SH400 0 050120 2D 000000 A10000789402

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	70 of 94	

Standard Number: N0002411RX02314, ACRN AB  
WBS: 1.1.99.26  
CERS - NAV2605873 - DDG-113 Combat System  
Sub WBS: 1.1.64.4.3.2  
W53-DDG113 - Proc Prod Deliv  
TPS: NAV2605873  
WAW: 009398

400022 1238282C 23275.00  
LLA :  
AV 1711611 1224 252 SH400 0 050120 2D 000000 A10000789402  
Standard Number: N0002411RX02314, ACRN AB  
WBS: 1.1.99.26  
CERS - NAV2605873 - DDG-113 Combat System  
Sub WBS: 1.1.64.4.3.2  
W53-DDG113 - Proc Prod Deliv  
TPS: NAV2605873  
WAW: 009398

400023 1238283C 345210.00  
LLA :  
AW 1711611 1224 252 SH400 0 050120 2D 000000 A10000789402  
Standard Number: N0002411RX02314, ACRN AB  
WBS: 1.1.99.78  
CERS - NAV2606095 - DDG113 Restart  
Sub WBS: 1.1.60.10.3.1  
W53-DDG113 - CM DDG113 Restart  
TPS: NAV2606095  
WAW: 009398

400024 1241335C 139979.00  
LLA :  
AW 1711611 6212 252 CV312 0 050120 2D 000000 A00000837712  
Standard Number: N0002411RX02790, ACRN AA  
WBS: 1.7.43.2  
CERS - NAV2606445  
Sub WBS: 1.7.43.1.3.1  
W53-CM  
TPS: NAV2606445  
WAW: 005761

400025 1236021C 650.00  
LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
Sub WBS: 1.1.97.18.4  
G72 - AIE CEC 2.1.7.2 IOU  
TPS: NAV260AIECEC  
WAW: 009398

400026 1238242C 4000.00  
LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.46  
CERS - NAV2604908 - Fleet LSEA Suppt Serv  
Sub WBS: 1.1.8.4.4.31  
G72 - Baseline 8.1.1.1 (IOU)  
TPS: NAV2604908  
WAW: 009398

400027 1238244C 428605.00  
LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.67  
CERS - NAV2602338  
Sub WBS: 1.1.1.3.6.2  
W53-CM  
TPS: NAV2602338  
WAW: 009398

400028 1238245C 48654.00  
LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	71 of 94	

WBS: 1.1.8.4.6.15  
W53-CM Inserv Eng  
TPS: NAV2604908  
WAW: 009398

400029 1238246C 72200.00  
LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.46  
CERS - NAV2604908  
Fleet LSEA Suppt Serv  
Sub WBS: 1.1.8.4.6.13  
W53 - FLEET IN SERV  
TPS: NAV2604908  
WA

400030 1238295C 17000.00  
LLA :  
AK 1711319 A5XB 255 WS010 0 050120 2D 000000 A00000664250  
Standard Number: N0002411RX01131, ACRN AA  
WBS: 1.1.99.28  
CERS - NAV2604907  
ACB12/AMOD  
Sub WBS: 1.1.32.1.3.3  
TPS: NAV2604907  
WAW: 009398

400031 1238284C 100000.00  
LLA :  
AY 1751811 1224 253 X3WMW 0 068342 2D 000000 556889005B3G  
Standard Number: N0002410WX22615, ACRN AA  
WBS: 1.1.99.68  
CERS - NAV2601957 CM INCO  
Sub WBS: 1.1.1.2.3.1  
TPS: NAV2601957  
WAW: 009398

400032 1238285C 100000.00  
LLA :  
AY 1751811 1224 253 X3WMW 0 068342 2D 000000 556889005B3G  
Standard Number: N0002410WX22615, ACRN AA  
WBS: 1.1.99.68  
CERS - NAV2601957 CM INCO  
Sub WBS: 1.1.1.2.3.1  
TPS: NAV2601957  
WAW: 009398

400033 1238281C 66521.00  
LLA :  
AB 1751811 1224 253 X3WMW 0 068342 2D 000000 556889001A3B  
Standard Number: N0002411WX20169, ACRN AA  
WBS: 1.1.99.32  
CERS: NAV2604872  
Sub WBS: 1.1.8.7.3.1  
W53-CM ATT  
TPS: NAV2604872  
WAW: 009398

600008 1237098C 1500.00  
LLA :  
AM 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111BP531  
WBS: 1.1.61.5.1  
W53-CM BPTF  
TPS: NAV2605492  
WAW:009398

600009 1241507A 5782.00  
LLA :  
AN 97X4930 NH1E 000 77777 0 000178 2F 000000 21G0411M2CMM  
MARCORSYSCOM  
SIAT CM Support

600010 1238264C 5895.00  
LLA :  
AQ 97X4930 NH1E 000 77777 0 000178 2F 000000 21WT611DDCM2

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	72 of 94	

1238264C

Sub WBS: 1.7.10.1.4.2

W53-CM CVN 71

TPS: NAV2604991

WAW: 005761

600011 1236523A 335.00  
 LLA :  
 AS 97X4930 NH1E 000 77777 0 000178 2F 000000 21Q6011C4UTS  
 CREW UTS Support

600012 1236524A 2840.00  
 LLA :  
 AT 97X4930 NH1E 000 77777 0 000178 2F 000000 21Q601164432  
 CREW B/L 3.2

600013 1236526A 335.00  
 LLA :  
 AU 97X4930 NH1E 000 77777 0 000178 2F 000000 21Q6011H42IN  
 CREW B/L 2.1

600014 1238283C 10000.00  
 LLA :  
 AV 1711611 1224 252 SH400 0 050120 2D 000000 A10000789402  
 Standard Number: N0002411RX02314, ACRN AB  
 WBS: 1.1.99.78  
 CERS - NAV2606095 - DDG113 Restart  
 Sub WBS: 1.1.60.10.3.1  
 W53-DDG113 - CM DDG113 Restart  
 TPS: NAV2606095  
 WAW: 009398

600015 1238244C 10000.00  
 LLA :  
 AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
 Standard Number: N0002411RX00966, ACRN AB  
 WBS: 1.1.99.67  
 CERS - NAV2602338  
 Sub WBS: 1.1.1.3.6.2  
 W53-CM  
 TPS: NAV2602338  
 WAW: 009398

600016 1238246A 500.00  
 LLA :  
 AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
 Standard Number: N0002411RX00966, ACRN AB  
 WBS: 1.1.99.46  
 CERS - NAV2604908  
 Fleet LSEA Suppt Serv  
 Sub WBS: 1.1.8.4.6.13  
 W53 - FLEET IN SERV  
 TPS: NAV2604908  
 WA

600017 1238295C 2355.00  
 LLA :  
 AK 1711319 A5XB 255 WS010 0 050120 2D 000000 A00000664250  
 Standard Number: N0002411RX01131, ACRN AA  
 WBS: 1.1.99.28  
 CERS - NAV2604907  
 ACB12/AMOD  
 Sub WBS: 1.1.32.1.3.3  
 TPS: NAV2604907  
 WAW: 009398

600018 1238284C 7500.00  
 LLA :  
 AY 1751811 1224 253 X3WMW 0 068342 2D 000000 556889005B3G  
 Standard Number: N0002410WX22615, ACRN AA  
 WBS: 1.1.99.68  
 CERS - NAV2601957 CM INCO  
 Sub WBS: 1.1.1.2.3.1  
 TPS: NAV2601957  
 WAW: 009398

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	73 of 94	

600019 1238285C 8000.00  
 LLA :  
 AY 1751811 1224 253 X3WMW 0 068342 2D 000000 556889005B3G  
 Standard Number: N0002410WX22615, ACRN AA  
 N0002410WX22615, ACRN AA  
 WBS: 1.1.99.68  
 CERS - NAV2601957 CM INCO  
 Sub WBS: 1.1.1.2.3.1  
 TPS: NAV2601957  
 WAW: 009398

MOD 03 Funding 2317035.00  
 Cumulative Funding 3103757.00

MOD 04

400034 1243149C 53000.00  
 LLA :  
 AZ 97X4930 NH1E 000 77777 0 000178 2F 000000 21WDF11POCM1  
 WBS: 1.16.2.4.1.99  
 SubWBS: 1.16.2.4.1.1  
 TPS: NAV2606481 WAW: 007679

400035 1243157C 23000.00  
 LLA :  
 BA 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111U7532  
 WBS: 1.1.99.28  
 CERS-NAV2604907-ACB12/AMOD  
 SubWBS: 1.1.32.1.5.1  
 TPS: NAV2604907  
 WAW: 009398

400036 1243158C 7700.00  
 LLA :  
 BA 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111U7532  
 WBS: 1.1.99.28  
 CERS-NAV2604907-ACB12/AMOD  
 SubWBS: 1.1.32.1.5.1  
 TPS: NAV2604907  
 WAW: 009398

400037 1243205C 4000.00  
 LLA :  
 AK 1711319 A5XB 255 WS010 0 050120 2D 000000 A00000664250  
 Standard Number: N0002411RX01131, ACRN AA  
 WBS: 1.1.32.15.4.6  
 TPS: NAV2606739  
 WAW: 009398

400038 1245211C 600.00  
 LLA :  
 AK 1711319 A5XB 255 WS010 0 050120 2D 000000 A00000664250  
 Standard Number: N0002411RX01131, ACRN AA  
 WBS: 1.1.99.28  
 CERS-NAV2604907-ACB12/AMOD  
 SubWBS: 1.1.32.1.3.3  
 TPS: NAV2604907  
 WAW: 009398

400039 1243206C 21000.00  
 LLA :  
 BB 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111MD533  
 WBS: 1.1.32.15.4.6  
 TPS: NAV2606739  
 WAW: 009398

400040 1250427C 13000.00  
 LLA :  
 BC 1711319 14KB 252 SH501 0 050120 2D 000000 A00000852715  
 Standard Number: N0002411RX02945, ACRN AA  
 WBS: 1.3.1.5.1.1 W51-CM  
 TPS: NAV2606848  
 WAW: 003144

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	74 of 94	

400041 1250428C 64400.00  
 LLA :  
 BC 1711319 14KB 252 SH501 0 050120 2D 000000 A00000852715  
 Standard Number: N0002411RX02945, ACRN AA  
 WBS: 1.3.1.5.1.1 W51-CM  
 TPS: NAV2606848  
 WAW: 003144

400042 1243220C 9000.00  
 LLA :  
 BD 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111CS612  
 WBS: 1.1.32.1.2.21  
 TPS: NAV2604907  
 WAW: 009398

400043 1243230C 3000.00  
 LLA :  
 BE 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111DE531  
 WBS: 1.1.32.10.2.3  
 CERS-NAV2605905 ACB12 ACTS CSL  
 Sub WBS: 1.1.32.10.2.3 W53-CM SYS DESIGN DEV&TEST  
 TPS: NAV2605905  
 WAW: 009398

400044 1244022C 100000.00  
 LLA :  
 BF 1711611 1224 252 SH400 0 050120 2D 000000 A00000789402  
 Standard Number: N00024RX02314, ACRN AA  
 WBS: 1.1.99.78  
 CERS-NAV2606095-CM SCN DDG113 Restart SubWBS: 1.1.60.10.3.1  
 TPS: NAV2606095  
 WAW: 009398

400045 1244073C 14000.00  
 LLA :  
 BF 1711611 1224 252 SH400 0 050120 2D 000000 A00000789402  
 Standard Number: N00024RX02314, ACRN AA  
 WBS: 1.1.99.119  
 CERS-NAV2606348  
 SubWBS: 1.1.9.3.1 W53-CM INCO DDG Restart  
 TPS: NAV2606348  
 WAW: 009398

400046 1244076C 5000.00  
 LLA :  
 BF 1711611 1224 252 SH400 0 050120 2D 000000 A00000789402  
 Standard Number: N00024RX02314, ACRN AA  
 WBS: 1.1.99.120  
 CERS-NAV2606548-DDG113  
 SubWBS: 1.1.64.2.2.1  
 TPS: NAV2606548  
 WAW: 009398

400047 1244036C 7000.00  
 LLA :  
 BG 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBD1141SS3  
 WBS: 1.2.7.1.1.2.3  
 CERS-AD111225101-SS-4.0.1  
 SubWBS: 1.2.7.1.1.2.1  
 TPS: ADD111225101-SS  
 WAW: 005054

400048 1244072C 30000.00  
 LLA :  
 BH 97X4930 NH1E 000 77777 0 000178 2F 000000 21WT611AMP1  
 SubWBS: 1.7.52.6  
 TPS: NAVAMIIP00  
 WAW: 005759

400049 1244111C 36130.00  
 LLA :  
 BJ 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBZ11WCMP4  
 WBS: 1.2.16.4.8 W53-AA CM  
 TPS: D01912109  
 WAW: 002367

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	75 of 94	

400050 N0002411RX02054, ACRN 55000.00

LLA :  
BK 1711804 8D3D 252 WS060 0 050120 2D 000000 A10000762887  
Standard Number: 1244248C  
WBS: 1.16.1.4.1.99  
SubWBS: 1.16.1.4.1.1  
TPS: NAV2606488  
WAW: 007679

400051 1245122C 30000.00

LLA :  
BK 1711804 8D3D 252 WS060 0 050120 2D 000000 A10000762887  
Standard Number: N0002411RX02054, ACRN AA  
WBS: 1.16.1.4.1.99  
SubWBS: 1.16.1.4.1.1  
TPS: NAV2606488  
WAW: 007679

400052 1244310C 5000.00

LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.43  
CERS-NAV2604900-Next Gen Sim  
SubWBS: 1.1.8.8.6.1 W72 Sim  
TPS: NAV2604900  
WAW: 009398

400053 1244322C 400000.00

LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.67  
CERS-NAV2602338-CMOMN  
SubWBS: 1.1.1.3.6.2 W53CM OMN  
TPS: 2602338  
WAW: 009398

400054 1244326C 13000.00

LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.20  
CERS-NAV2604350-BMD Transition SubWBS: 1.1.36.2.5.1 W53-BMD Ship install,  
integrate & test  
TPS: NAV2604350  
WAW: 009398

400055 1244327C 3000.00

LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.20  
CERS-NAV2604350-BMD Transition SubWBS: 1.1.36.2.5.1 W53-BMD Ship install,  
integrate & test  
TPS: NAV2604350  
WAW: 009398

400056 1245225C 3000.00

LLA :  
AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
Standard Number: N0002411RX00966, ACRN AB  
WBS: 1.1.99.20  
CERS-NAV2604350-BMD Transition SubWBS: 1.1.36.2.6.6 W53 Fleet BMD In Serv & LC  
Support  
TPS: NAV2604350  
WAW: 009398

400057 1244344C 18000.00

LLA :  
BL 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111JB721  
WBS: 1.1.99.46  
CERS-NAV2604908-Fleet LSEA Suppt Serv SubWBS: 1.1.8.4.4.1 G72-Safety in Service  
Eng  
TPS: NAV2604908

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	76 of 94	

WAW: 009398

400058 1244371C 6000.00  
 LLA :  
 AV 1711611 1224 252 SH400 0 050120 2D 000000 A10000789402  
 Standard Number: N0002411RX02314, ACRN AB  
 WBS: 1.1.99.26  
 CERS-NAV2605873-DDG113 Combat System SubWBS: 1.1.64.4.3.2  
 TPS: NAV2605873  
 WAW: 009398

400059 1244364C 24000.00  
 LLA :  
 AV 1711611 1224 252 SH400 0 050120 2D 000000 A10000789402  
 Standard Number: N0002411RX02314, ACRN AB  
 WBS: 1.1.99.26  
 CERS-NAV2605873-DDG113 Combat System SubWBS: 1.1.64.4.4.1  
 TPS: NAV2605873  
 WAW: 009398

400060 1244470C 4000.00  
 LLA :  
 AV 1711611 1224 252 SH400 0 050120 2D 000000 A10000789402  
 Standard Number: N0002411RX02314, ACRN AB  
 WBS: 1.1.99.26  
 CERS-NAV2605873-DDG113 Combat System SubWBS: 1.1.64.4.4.4  
 TPS: NAV2605873  
 WAW: 009398

400061 1244391C 65000.00  
 LLA :  
 BM 1751811 1224 253 X3WMW 0 068342 2D 000000 556889001G3B  
 Standard Number: N0002411WX20177, ACRN AA  
 WBS: 1.1.99.69  
 CERS-NAV2602587  
 SubWBS: 1.1.1.1.3.1  
 TPS: NAV2602587  
 WAW: 009398

400062 1244404C 21317.00  
 LLA :  
 BM 1751811 1224 253 X3WMW 0 068342 2D 000000 556889001G3B  
 Standard Number: N0002410WX20416, ACRN AA  
 WBS: 1.1.99.68  
 CERS-NAV2601957-CM INCO  
 SubWBS: 1.1.1.2.3.1 W53-CM INCO  
 TPS: NAV2601957  
 WAW: 009398

400063 1244412C 158000.00  
 LLA :  
 BN 97X4930 NH1E 000 77777 0 000178 2F 000000 21WT61171CM1  
 WBS: 1.7.10.99  
 CERS-NAV2604991  
 SubWBS: 1.7.10.1.2.1  
 TPS: NAV2604991  
 WAW: 005761

400064 1244425C 150000.00  
 LLA :  
 AB 1751811 1224 253 X3WMW 0 068342 2D 000000 556889001A3B  
 Standard Number: N0002411WX20169, ACRN AA  
 WBS: 1.1.99.32  
 CERS-NAV2604872  
 SubWBS: 1.1.8.7.3.1 W53-CM ATT  
 TPS: NAV2604872  
 WAW: 009398

400065 1245218C 100000.00  
 LLA :  
 BP 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBA114DVT3  
 WBS: 1.2.1.2.1.1.99  
 CERS-31191120DD00-DV  
 SubWBS: 1.2.1.2.1.1.17 W53-4.0.1 DEV LSE  
 TPS: 31191120DD00-DV  
 WAW: 002367

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	77 of 94	

400066 1245220C 13500.00  
 LLA :  
 BP 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBA114DVT3  
 WBS: 1.2.1.2.1.1.99  
 CERS-31191120DD00-DV  
 SubWBS: 1.2.1.2.1.1.17 W53-4.0.1 DEV LSE  
 TPS: 31191120DD00-DV  
 WAW: 002367

400067 1245250C 113947.00  
 LLA :  
 AY 1751811 1224 253 X3WMW 0 068342 2D 000000 556889005B3G  
 Standard Number: N0002410WX22615, ACRN AA  
 WBS: 1.1.99.68  
 CERS-NAV2601957  
 SubWBS: 1.1.1.2.3.1 W53-CM INCO  
 TPS: NAV2601957  
 WAW: 009398

400068 1250425C 70000.00  
 LLA :  
 AY 1751811 1224 253 X3WMW 0 068342 2D 000000 556889005B3G  
 Standard Number: N0002410WX22615, ACRN AA  
 WBS: 1.1.99.68  
 CERS-NAV2601957  
 SubWBS: 1.1.1.2.3.1 W53-CM INCO  
 TPS: NAV2601957  
 WAW: 009398

400069 1245256C 60000.00  
 LLA :  
 BQ 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBA114SMN4  
 WBS: 1.2.1.2.1.3.99  
 CERS-31191120DD00-SM  
 SubWBS: 1.2.1.2.1.3.1 W72-4.0.1 Simulation  
 TPS: 31191120DD00-SM  
 WAW: 002367

400070 1246321C 30000.00  
 LLA :  
 BR 97X4930 NH1E 000 77777 0 000178 2F 000000 21WT611ACCM1  
 WBS: 1.7.2.99  
 CERS-NAV2602691  
 SubWBS: 1.7.2.1.2.1 W53 SM  
 TPS: NAV2602691  
 WAW: 005759

400071 1246327C 4500.00  
 LLA :  
 BS 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBZ11G7SS4  
 WBS: 1.2.16.6.99 G72  
 CERS-AA SYS Safety  
 SubWBS: 1.2.16.6.1  
 TPS: D0191212  
 WAW: 002367

600020 1243149C 5000.00  
 LLA :  
 AZ 97X4930 NH1E 000 77777 0 000178 2F 000000 21WDF11POCM1  
 WBS: 1.16.2.4.1.99  
 SubWBS: 1.16.2.4.1.1  
 TPS: NAV2606481  
 WAW: 007679

600021 1250428C 4000.00  
 LLA :  
 BC 1711319 14KB 252 SH501 0 050120 2D 000000 A00000852715  
 Standard Number: N0002411RX02945, ACRN AA  
 WBS: 1.3.1.5.1.1 W51-CM  
 TPS: NAV2606848  
 WAW: 003144

600022 1243230C 2000.00  
 LLA :  
 BE 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111DE531

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	78 of 94	

WBS: 1.1.32.10.2.3  
 CERS-NAV2605905 ACB12 ACTS CSL  
 Sub WBS: 1.1.32.10.2.3 W53-CM SYS DESIGN DEV&TEST  
 TPS: NAV2605905  
 WAW: 009398

600023 1244022C 10000.00  
 LLA :  
 BF 1711611 1224 252 SH400 0 050120 2D 000000 A00000789402  
 Standard Number: N00024RX02314, ACRN AA  
 WBS: 1.1.99.78  
 CERS-NAV2606095-CM SCN DDG113 Restart SubWBS: 1.1.60.10.3.1  
 TPS: NAV2606095  
 WAW: 009398

600024 1244248C 5000.00  
 LLA :  
 BK 1711804 8D3D 252 WS060 0 050120 2D 000000 A10000762887  
 Standard Number: N0002411RX02054, ACRN AA  
 WBS: 1.16.1.4.1.99  
 SubWBS: 1.16.1.4.1.1  
 TPS: NAV2606488  
 WAW: 007679

600025 1244322C 50000.00  
 LLA :  
 AX 1711804 8B2B 252 WS010 0 050120 2D 000000 A00000646208  
 Standard Number: N0002411RX00966, ACRN AB  
 WBS: 1.1.99.67  
 CERS-NAV2602338-CMOMN  
 SubWBS: 1.1.1.3.6.2 W53CM OMN  
 TPS: 2602338  
 WAW: 009398

600026 1244344C 2000.00  
 LLA :  
 BL 97X4930 NH1E 000 77777 0 000178 2F 000000 21WA111JB721  
 WBS: 1.1.99.46  
 CERS-NAV2604908-Fleet LSEA Suppt Serv SubWBS: 1.1.8.4.4.1 G72-Safety in Service  
 Eng  
 TPS: NAV2604908  
 WAW: 009398

600027 1244412C 12000.00  
 LLA :  
 BN 97X4930 NH1E 000 77777 0 000178 2F 000000 21WT61171CM1  
 WBS: 1.7.10.99  
 CERS-NAV2604991  
 SubWBS: 1.7.10.1.2.1  
 TPS: NAV2604991  
 WAW: 005761

600028 1245220C 3000.00  
 LLA :  
 BP 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBA114DVT3  
 WBS: 1.2.1.2.1.1.99  
 CERS-31191120DD00-DV  
 SubWBS: 1.2.1.2.1.1.17 W53-4.0.1 DEV LSE  
 TPS: 31191120DD00-DV  
 WAW: 002367

600029 1246327C 500.00  
 LLA :  
 BS 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBZ11G7SS4  
 WBS: 1.2.16.6.99 G72  
 CERS-AA SYS Safety  
 SubWBS: 1.2.16.6.1  
 TPS: D0191212  
 WAW: 002367

MOD 04 Funding 1831594.00  
 Cumulative Funding 4935351.00

MOD 05

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	79 of 94	

400072 1257108C 106500.00  
 LLA :  
 BR 97X4930 NH1E 000 77777 0 000178 2F 000000 21WT611ACCM1  
 SSDS  
 WBS: 1.7.2.99 CERS-NAV2602691  
 SubWBS: 1.7.2.1.2.1 W53 CM  
 TPS: NAV2602691  
 WAW: 005759

400073 1257110C 43500.00  
 LLA :  
 BT 97X4930 NH1E 000 77777 0 000178 2F 000000 21WT611IVCV1  
 SSDS  
 WBS: 1.7.51.99 CERS-NAVCVTSC00  
 SubWBS: 1.7.51.1.1 W40 IV&V  
 TPS: NAVCVTSC00  
 WAW: 005758

400074 1258511A 28000.00  
 LLA :  
 BU 1711319 74A7 251 MW408 0 050120 2D 000000 A00000849924  
 Standard Number: N0002411RX02891, ACRN AA  
 JCREW 11B1 CM  
 WBS: C5.7.1 S/W CM B/L 3.3

400075 1249345C 70000.00  
 LLA :  
 BV 1741711 1224 253 X3WMW 0 068342 2D 000000 55685400603A  
 Standard Number: N0002411WX20186, ACRN AA  
 OWLD 09/30/2011  
 Configuration Management  
 WBS: 1.1.99.68 CERS- INCO  
 SubWBS: 1.1.1.2.3.1  
 TPS: NAV2601957  
 WAW: 009398

400076 1245304C 29370.00  
 LLA :  
 BW 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBA115DVT3  
 WBS: 1.2.1.3.1.1.99  
 CERS-31191130DD00-DV  
 SubWBS: 1.2.1.3.1.1.17  
 TPS: AB111321109-DV  
 WAW: 002367

400077 1265316A 37100.00  
 LLA :  
 BX 97X4930 NH1E 000 77777 0 000178 2F 000000 21G1311D9321  
 Deepwater  
 Combat System Safety

400078 1265506A 31000.00  
 LLA :  
 BY 97X4930 NH1E 000 77777 0 000178 2F 000000 21G4711NAPCM  
 APOBS CM

600030 1258511A 1000.00  
 LLA :  
 BU 1711319 74A7 251 MW408 0 050120 2D 000000 A00000849924  
 Standard Number: N0002411RX02891, ACRN AA  
 WBS: C5.7.1 S/W CM B/L 3.3

600031 1245304C 2555.00  
 LLA :  
 BW 97X4930 NH1E 000 77777 0 000178 2F 000000 21WBA115DVT3  
 WBS: 1.2.1.3.1.1.99  
 CERS-31191130DD00-DV  
 SubWBS: 1.2.1.3.1.1.17  
 TPS: AB111321109-DV  
 WAW: 002367

600032 1265316A 2900.00  
 LLA :  
 BX 97X4930 NH1E 000 77777 0 000178 2F 000000 21G1311D9321

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4127	0007	07	80 of 94	

Deepwater  
 Combat System Safety

MOD 05 Funding 351925.00  
 Cumulative Funding 5287276.00

MOD 06

400079 1305501A 148000.00  
 LLA :  
 BX 1701506 45BT 252 00019 0 050120 2D 000000 A00000864669  
 Standard Number: N0001911RX01323, ACRN AA  
 BMS Support

400080 1294208A 10000.00  
 LLA :  
 BY 97X4930 NH1E 000 77777 0 000178 2F 000000 21G3811P3PM1  
 Naval Fire Control System CM

400101 13054564 51800.00  
 LLA :  
 BX 97-11X8242 8WJU 252 4Q452 0 068342 2D CCXT07 H44HHESS107Z  
 Standard Number: N0002409RX50530, ACRN AA  
 Japanese FMS funding, CASE# JA-P-L-WA

600033 1305501A 2000.00  
 LLA :  
 BX 1701506 45BT 252 00019 0 050120 2D 000000 A00000864669  
 Standard Number: N00019RX01323  
 BMS Support

600101 13054654 2800.00  
 LLA :  
 BX 97-11X8242 8WJU 252 4Q452 0 068342 2D CCXT07 H44HHESS107Z  
 Standard Number: N0002409RX50530  
 Japanese FMS funding, CASE# JA-P-L-WA

MOD 06 Funding 214600.00  
 Cumulative Funding 5501876.00

MOD 07

400081 13226203 60677.00  
 LLA :  
 BZ 97X4930 NH1E 000 77777 0 000178 2F 000000 21WL512CFMGT  
 Task/Subtask 12012/22012  
 WAW 003144  
 WBS 1.3.8.1

600034 13226214 10000.00  
 LLA :  
 BZ 97X4930 NH1E 000 77777 0 000178 2F 000000 21WL512CFMGT  
 Task/Subtask 12012/22012  
 WAW 003144  
 WBS 1.3.8.1

MOD 07 Funding 70677.00  
 Cumulative Funding 5572553.00

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 81 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION H SPECIAL CONTRACT REQUIREMENTS

### TASK ORDER LABOR CATEGORY QUALIFICATIONS

To perform the requirements of the PWS, the Government desires Key Personnel with the appropriate experience and professional development qualifications. Key Personnel qualification levels are considered to be "desired" for those individuals whose resumes are submitted for evaluation with the proposal. Resumes for any replacement personnel that are submitted following award shall be equal to or better than the individuals initially proposed as required by the clause entitled NAVSEA 5252.237-9106 Substitution of Personnel. Following award, the qualification levels are considered to be minimums for any growth beyond those individuals initially proposed or in labor categories where no resumes were required for proposal purposes. Labor categories are identified as Key and Non-Key.

Two groups of Key Personnel will support this order - Resumed Key Personnel and Non-Resumed Personnel Performing in Key Labor Categories. The desired Key Personnel qualifications are identified below in KEY LABOR CATEGORY DESIRED QUALIFICATIONS.

Resumed Key Personnel are the Key Personnel whose resumes were submitted with the offeror's proposal for evaluation purposes or their replacement following award. (Section L provision 4.2 Key Personnel identifies the number of Full-Time Equivalents for which resumes are required in the offeror's proposal.)

Non-Resumed Personnel Performing in Key Labor Categories are the remaining personnel proposed to provide support in the Key Personnel labor categories. The desired qualifications for Non-Resumed Personnel performing in Key Labor Categories are identified in KEY LABOR CATEGORY DESIRED QUALIFICATIONS below.

Non-Key Personnel are the personnel proposed to provide hours in labor categories that are not identified as Key. Non-Key Personnel should meet or exceed the NON KEY PERSONNEL MINIMUM QUALIFICATIONS identified below.

Post Award: Prior to charging Non-Resumed Personnel Performing in Key Labor Categories and Non-Key Personnel under the order, the contractor shall provide a written notification stating the individual's name, order labor category, employer, tasking/project the person will support, and certifying that the individual either meets the desired qualifications of the labor category as specified under the order OR identifying the labor category qualifications the person does not fully meet and providing a brief explanation of the benefits of this person performing in the stated order labor category. Personnel qualification certifications for additional and/or replacement personnel should be submitted via e-mail. E-mail submissions shall be made simultaneously to the Contract Specialist, Contracting Officer Representative (COR), Alternate Contracting Officers Representative (ACOR), and Technical Assistant (TA), if applicable. The Contract Specialist will acknowledge receipt of these notifications.

When Non-Resumed Personnel Performing in Key Labor Categories or Non-Key Personnel will no longer be charged against this order (no longer employed by the company, assigned to another

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 82 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

program, etc.), the contractor shall notify the Contract Specialist, COR, ACOR, and TA (if applicable) via e-mail with the date of departure from this order.

## TASK ORDER LABOR CATEGORIES

To perform the requirements of the PWS, the Government desires personnel with the following education and experience qualifications:

### (a) Education

The desired education qualification for each position is detailed below. Although a degree is highly desired for many labor categories, a candidate with lengthy and meritorious experience in the requisite areas in lieu of a degree may be considered.

### (b) Experience

The desired experience for each position is listed below. This experience must be directly related to the tasks and programs listed in the PWS. In addition to the experience listed below, general experience in configuration management, engineering, computer science, mathematics, physical science, and/or another field appropriate to the labor category employing skills that apply to the accomplishment of the technical objectives of the PWS is a plus and will be favorably considered (such experience may not necessarily meet the desired qualifications listed below), as will experience utilizing automated systems, including personal computers/ workstations and basic software applications such as word processors, spreadsheets, graphics/ presentation packages, databases and e-mail

## KEY PERSONNEL – DESIRED QUALIFICATIONS

The following paragraphs describe the desired education and experience qualification levels for each of the Key Personnel categories. Replacement of key personnel requires equivalent or better qualifications, position cannot remain unfilled and must meet current staffing level requirement, replacement resume and transition plan must be approved by the Government.

### Definitions

(a) General Experience - General experience includes work experience in the CM/DM discipline to include: Configuration Management Planning, Configuration Identification, Configuration Control, Configuration Status Accounting, Configuration Verification and Audits, or Data Management; as it applies to the accomplishment of the technical objectives of the PWS.

(b) Specialized Experience - Specialized experience includes work experience in any of the following specific areas of CM/DM as applied to system engineering processes for U.S. Government and DOD systems, combat systems, system of systems, emerging capabilities, and information technology:

-- CM Planning: Development of CM Programs, author CM Plans and standard operating procedures, determine appropriate and effective CM strategies, development of metrics to improve CM processes, enterprise CM initiatives, generate and present technical briefs, leadership and

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 83 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## execution of CM Program

-- Configuration Identification: Process nomenclature requests in accordance with DOD requirements, define product structure and nomenclature requirements, develop software versioning schema, develop identification procedures for COTS/NDI, establish and maintain baselines. Participate in development of system and subsystem specifications including the management of requirements and traceability.

-- Configuration Control: Develop processes for configuration control, relationships between changes and configuration items, priority and approval requirements, impact assessments, alignment of program CM processes with Navy Modernization process, maintaining configuration control of interfaces, documentation control, management of review and assessment process for changes, coordination of changes across an enterprise

-- Configuration Status Accounting: Requirements for and reporting of configuration status accounting of system/ship configuration, development of requirements for CM tools, produce material for configuration control boards, development and delivery of training for tools and status accounting processes

-- Configuration Verification and Audits: Development of plans, tools and reporting of functional and physical configuration audits, ship/system/test facility configurations. Resolution of findings. Participation in audits.

-- Data Management: Define document review process, data management strategies and plans, identify reporting periodicity, requirements for sharing of data between tools, workflow development and implementation, procedures to maintain data integrity and validate accuracy and timeliness of data

-- Release Management: Experience producing media labels, transmittals, software version description documents, reproducing media, access control management, coordination of delivery to end user, verification of technical data, author Configuration Control Board Directives

By definition, specialized experience satisfies the definition of general experience and can be counted concurrently.

## CONTRACT PROGRAM MANAGER

A bachelors degree or higher with a total of fifteen (15) years combined general and specialized experience to include eight (8) years specialized and five (5) years of DOD contract management experience to include experience in subcontracting. Specific experience should include all aspects of contract management (technical, cost, personnel, and schedule), experience determining resources for execution of project tasking, and interfacing with the Contracting Officer and Task Order Manager to administer tasks in accordance with the contract.

## PROJECT MANAGER

A bachelors degree or higher with a total of fifteen (15) years combined general and specialized experience to include eight (8) years specialized and five (5) years leading and supervising personnel for a CM Program. Specific experience should include all aspects of project performance (technical,

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 84 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

cost, and schedule) and experience providing technical direction to all project activities and personnel, including formulating and enforcing work standards, assigning project schedules, reviewing work, supervising project personnel and communicating policies and organizational goals and objectives to all project personnel.

#### SENIOR ANALYST

A bachelor's degree with a total of fifteen (15) years combined general and specialized experience to include ten (10) years specialized.

#### MID-LEVEL ANALYST

A bachelor's degree with a total of ten (10) years combined general and specialized experience to include five (5) years specialized.

#### SENIOR SPECIALIST

A total of fifteen (15) years combined general and specialized experience to include ten (10) years specialized.

#### SPECIALIST

A total of seven (7) years combined general and specialized experience to include four (4) years specialized.

#### NON-KEY PERSONNEL – DESIRED QUALIFICATIONS

The following paragraphs describe the desired education and experience qualification levels for each of the Non-key Personnel categories.

#### JUNIOR ANALYST

A bachelor's degree in an entry level position with zero (0) to four (4) years general and/or specialized experience.

#### JUNIOR SPECIALIST

Entry level position with zero (0) to four (4) years general and/or specialized experience.

#### KEY CATEGORY

Resumes shall be provided for Key Personnel that best demonstrate the offeror's ability for successfully meeting the requirements of this Task Order. In order to facilitate proposal evaluation, resumes shall be submitted with the level of detail described in Section H. Resumes for the following minimum number of Full-Time Equivalents (FTE) are required. If an individual is proposed less than the identified FTE noted below, additional resume(s) are required to meet the following FTE requirements. The individual proposed to be the Contract Program Manager should be clearly identified.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 85 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## RESUME FORMAT AND CONTENT REQUIREMENTS

RESUME FORMAT AND CONTENT: In order to facilitate evaluation, all resumes shall be provided in the following format:

Complete Name

Task Order Labor Category / Contractor Labor Category

Percentage of time to be allocated to this effort

Current security clearance level per JPAS (identify if interim or final)

Current work location and planned work location upon award of this Task Order

Note if the individual is key on another contract with a period of performance that will overlap this requirement. Note plans to satisfy both contracts if the Offeror is selected for award.

Chronological Work History / Experience – Show experience and date(s) as follows:

(a) Employer: Dates (month/year); Title(s) held

(b) Work experience shall be presented separately for each employer, clearly marked with proper category of experience (i.e., Relevant Experience; Non-Relevant Experience.). If relevant and non-relevant experience were obtained while at the same employer, separate time periods shall be noted for each assignment. (This is necessary to prevent an offeror from describing relevant experience obtained in a six month assignment for Company A as applicable to the entire 10-year employment with that firm and to ensure offerors' proposals are evaluated on an equal basis). Responsibilities shall be discussed in sufficient detail for each assignment so as to permit comparison with desired experience levels in Section H. Specific examples of work assignments, accomplishments, and products shall be provided.

(c) Phrases such as "assisted with", "participated in", or "supported" are UNACCEPTABLE except as introductory to a detailed description of the actual work performed. If no such description is provided, the sentence or bulleted information will NOT be considered in the resume evaluation process. This is because evaluators would not be able to identify the specific technical work contributions made by the individual.

(d) Resume information is encouraged to be presented in bullet format. This will allow evaluators to focus on relevant information.

(e) Offerors shall note that the lack of specific definition in job responsibilities, services performed or products produced may be viewed as a lack of understanding of the Government's overall technical requirements.

(f) All relevant military experience claimed shall be described such that each relevant tour is treated as a separate employer. Time frames/titles/responsibilities shall be provided in accordance with the level of detail prescribed above. Military experience not documented in this manner will not be considered.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 86 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(g) Gaps in experience shall be avoided.

(h) The cut-off date for any experience claimed shall be the closing date of the solicitation.

(i) **PROFESSIONAL DEVELOPMENT** – Show any honors, degrees, publications, professional licenses, specialized certifications and other evidence of professional accomplishments that are directly relevant and impact the offeror's ability to perform under the Task Order. For education and training, the following format is preferred:

Academic: Degree(s); Date(s); Institution; Major/Minor

Non-Academic: Course title, date(s), approximate length

Professional licenses and specialized certifications. Note the date obtained for each, as well as the date when each license/certification requires renewal.

(j) Certification of correctness of information signed and dated by both the person named and the Offeror. The employee certification shall include the following statement: **CERTIFICATION:** "I certify that the experience and professional development described herein are complete and accurate in all respects. I consent to the disclosure of my resume for NSWCDD Solicitation N00024-11-R-3125 by \_\_\_\_\_ (insert Offeror's company name) and intend to make myself available to work under any resultant contract to the extent proposed."

\_\_\_\_\_  
Employee Signature and Date

\_\_\_\_\_  
Offeror Signature and Date

Resumes without this certification will be unacceptable and will not be considered. The employee certification shall not be dated earlier than the issue date of this solicitation.

(k) If the employee is not a current employee of the offeror (or a proposed subcontractor), a copy of the accepted offer letter shall be provided. The letter shall identify the projected start date. The Cost Proposal shall include documentation that identifies the agreed-to salary amount.

### **Ddl-H13 POST AWARD CONTRACTOR PERSONNEL APPROVAL**

(a) Requests for post award approval of additional and/or replacement Key personnel shall be submitted via e-mail. E-mail submissions shall be made simultaneously to the Contract Specialist and the COR, and the Alternate COR. Electronic notification via e-mail from the Contract Specialist will serve as written approval/disapproval on behalf of the Contracting Officer. This approval is required before an individual may begin charging to the Task Order.

(b) It is desired that resumes be submitted in the format required below. However, in order to expedite contract administration, contractor format may be used providing sufficient information is submitted for an independent comparison of the individual's qualifications with labor category requirements.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 87 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(c) If the employee is not a current employee of the contractor (or a subcontractor), a copy of the accepted offer letter (which identifies a projected start date and the agreed to annual salary) shall be provided.

NAVSEA 5252.216-9122 LEVEL OF EFFORT - ALTERNATE I (MAY 2010)

(a) The Contractor agrees to provide the total level of effort specified below in performance of the work described in Sections B and C of this task order. The total level of effort for the performance of this task order shall be man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort. The table below and information for blanks in paragraph (b) and (d) are to be completed by the Offeror.

CLIN	Period	Total Labor Hours	Compensated	Uncompensated
4000	Base			0
4010	Base SURGE			0
4100	Option I			0
4110	Option I SURGE			0
4200	Option II			0
4210	Option II SURGE			0

(b) Of the total man-hours of direct labor set forth above, it is estimated that (Offeror to fill-in) man-hours are uncompensated effort. Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. Total Times Accounting (TTA) efforts are included in this definition. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this task order and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (i) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately (Offeror to fill in) hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man-hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 88 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man-hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this task order. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(h) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man-hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man-hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the task order, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds. All submissions shall include subcontractor information.

(i) Unless the Contracting Officer determines that alternative worksite arrangements are detrimental to contract performance, the Contractor may perform up to 10% of the hours at an alternative worksite, provided the Contractor has a company-approved alternative worksite plan. The primary worksite is the traditional "main office" worksite. An alternative worksite means an employee's residence or a telecommuting center. A telecommuting center is a geographically convenient office setting as an alternative to an employee's main office. The Government reserves the right to review the Contractor's alternative worksite plan. In the event performance becomes unacceptable, the Contractor will be prohibited from counting the hours performed at the alternative worksite in fulfilling the total level of effort obligations of the contract. Regardless of work location, all contract terms and conditions, including security requirements and labor laws, remain in effect. The Government shall not incur any additional cost nor provide additional equipment for contract performance as a result of the Contractor's election to implement an alternative worksite plan.

(j) Notwithstanding any of the provisions in the above paragraphs and subject to the LIMITATION

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 89 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

OF FUNDS or LIMITATION OF COST clauses, as applicable, the period of performance may be extended and the estimated cost may be increased in order to permit the Contractor to provide all of the man-hours listed in paragraph (a) above. The Contractor shall continue to be paid fee for each man-hour performed in accordance with the terms of the task order.

(End of Text)

#### FUNDING PROFILE

It is estimated that these incremental funds will provide for the number of hours of labor stated below. The following details funding to date:

CLIN	Total	Funds This Action	Previous Funding	Funds Available	Balance Unfunded	Hours	
						Total	Funded
4000	\$10,642,716	\$60,677	\$5,131,809	\$5,192,486	\$5,450,230	████████	████████
4001	\$51,800	\$0	\$51,800	\$51,800	\$0	██████	██████
4010	\$2,138,903	\$0	\$0	\$0	\$2,138,903	████████	-
4100	\$11,324,217	\$0	\$0	\$0	\$11,324,217	████████	-
4110	\$2,264,843	\$0	\$0	\$0	\$2,264,843	████████	-
4200	\$12,280,162	\$0	\$0	\$0	\$12,280,162	████████	-
4210	\$2,456,033	\$0	\$0	\$0	\$2,456,033	████████	-
6000	\$715,303	\$10,000	\$212,542	\$222,542	\$492,761		
6001	\$2,800	\$0	\$2,800	\$2,800	\$0		
6010	\$93,062	\$0	\$0	\$0	\$93,062		
6100	\$780,526	\$0	\$0	\$0	\$780,526		
6110	\$104,622	\$0	\$0	\$0	\$104,622		
6200	\$867,304	\$0	\$0	\$0	\$867,304		
6210	\$120,692	\$0	\$0	\$0	\$120,692		
	\$43,842,983	\$70,677	\$5,398,951	\$5,469,628	\$38,373,355	████████	████████

#### NAVSEA 5252.232-9104 ALLOTMENT OF FUNDS (JAN 2008)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

CLIN	Est. Cost	Fixed Fee	Est. CPFF	Estimated Period
4000	████████	████████	\$5,192,486	1-Aug-2011 through through 30-Jan-14

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 90 of 94	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

4001			\$51,800	1-Aug-2011 through through 15-Sep-16
4010	\$0	\$0	\$0	1-Aug-2011 through through 1-Aug-11
4100	\$0	\$0	\$0	1-Aug-2012 through through 1-Aug-12
4110	\$0	\$0	\$0	1-Aug-2012 through through 1-Aug-12
4200	\$0	\$0	\$0	1-Aug-2013 through through 1-Aug-13
4210	\$0	\$0	\$0	1-Aug-2013 through through 1-Aug-13
Total			\$5,244,286	

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs \_\_\_\_\_ are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20).

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

### **5252.237-9106 Substitution of Personnel (Sep 1990)**

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement. (b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days\*, or ninety (90) days\* if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 91 of 94	FINAL
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*\* Under extenuating circumstances, such as medical emergencies or job termination, the forty-five (45) or ninety (90) day notice may be waived. However, the Contracting Officer shall be notified in writing of any proposed substitution as soon as the Contractor is aware of the extenuating circumstance.*

#### **SEA 5252.242-9115 TECHNICAL INSTRUCTIONS (APR 1999)**

(a) Performance of the work hereunder shall be subject to written technical instructions issued electronically by the Contract Specialist on behalf of the Contracting Officer. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual SOW.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the order. Technical instructions may not be used to:

- (1) assign additional work under the order;
- (2) direct a change as defined in the "CHANGES" clause of the basic contract;
- (3) increase or decrease the estimated order amount (including fee), as applicable, the level of effort, or the time required for task order performance; or
- (4) change any of the terms, conditions or specifications of the order.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the order or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of this order.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement which is not affected by the disputed technical instruction.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 92 of 94	FINAL
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## SECTION I CONTRACT CLAUSES

### CLAUSES INCORPORATED BY REFERENCE

- 52.204-10 Reporting Executive Compensation and First-Tier Subcontract Wards (Jul 2010)
- 52.219-6 Notice of Total Small Business Set-Aside (Jun 2003)
- 52.223-18 Contractor Policy To Ban Text Messaging While Driving (Sep 2010)
- 252.222-7999 Additional Requirements and Responsibilities Restricting the use of Mandatory Arbitration Agreements (DEV) (Feb 2010)
- 252.225-7027 Restriction on Contingent Fees for Foreign Military Sales (Apr 2003)
  - (b)(1) For sales to the Government of Japan, contingent fees in any amount.
- 252.225-7028 Exclusionary Policies and Practices of Foreign Governments (Apr 2003)
- 252.227-7020 Rights in Special Works (Jun 1995)
- 252.227-7038 (Alt I and Alt II) Patent Rights - Ownership by the Contractor (Large Business) (Dec 2007)
- 252.239-7001 Information Assurance Contractor Training and Certification (Jan 2008)

### CLAUSES INCORPORATED BY FULL TEXT:

#### 52.217-9 OPTION TO EXTEND THE TERM OF THE TASK ORDER (MAR 2000) (NAVSEA VARIATION) (MAR 2000)

(a) The Government may extend the term of this task order by written notice(s) to the Contractor within the periods specified below; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the task order expires. If more than one option exists, each option is independent of any other option, and the Government has the right to unilaterally exercise any such option whether or not it has exercised other options.

CLINs	Option Exercise Date
4010 – Base (SURGE Option) Labor	07/31/2012
6010 – Base (SURGE Option) ODC	07/31/2012
4100 – Option I Labor	08/01/2012
6100 – Option I ODC	08/01/2012
4110 – Option I (SURGE) Labor	07/31/2013
6110 – Option I (SURGE) ODC	07/31/2013
4200 – Option II Labor	08/01/2013
6200 – Option II ODC	08/01/2013
4210 – Option II (SURGE) Labor	07/31/2014
6210 – Option II (SURGE) ODC	07/31/2014

(b) If the Government exercises this option, the extended task order shall be considered to include this option clause.

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 93 of 94	FINAL
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(c) The total duration of this task order, including the exercise of any option(s) under this clause, shall not exceed three (3) years, however, in accordance with paragraph (g) of the requirement of this contract entitled "LEVEL OF EFFORT" (NAVSEA 5252.216-9122), if the total manhours delineated in paragraph (a) of the LEVEL OF EFFORT requirement, have not been expended within the period specified above, the Government may require the Contractor to continue to perform the work until the total number of man-hours specified in paragraph (a) of the aforementioned requirement have been expended.

(End of Clause)

CONTRACT NO. N00178-04-D-4127	DELIVERY ORDER NO. 0007	AMENDMENT/MODIFICATION NO. 07	PAGE 94 of 94	FINAL
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## SECTION J LIST OF ATTACHMENTS

Attachment J.1 - Contract Security Classification Specification (DD254)

Attachment J.2 - COR Appointment Letter

DISTRIBUTION	
EDA:	EMAIL:
DCAA/ HAA211 DFAS/HQ0338 DCMA/S2404A	[REDACTED]
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Contractor – Duplicate File STARS	[REDACTED]