

JOB ID: 10-006

LOCATION: DAHLGREN



SR. CONFIGURATION MANAGEMENT TECHNICAL ANALYST

POSITION SUMMARY:

Successful candidate will participate and assist in leading team members to provide overall Configuration Management (CM) guidance and technical direction for various CM programs.

POSITION RESPONSIBILITIES:

- Develop and maintain CM processes, policies, and procedures.
- Develop and maintain CM Plans and related CM program documents.
- Analyze and report on technical data flows, database effectiveness, resource allocations, major program issues, and action items.
- Perform data analysis from authoritative sources.
- Develop, maintain, and present briefings related to CM tasking.
- Maintain effective customer relationships.
- Facilitate communication flow within internal team and external customers.
- Perform CM related functions (Planning, Configuration Identification, Status Accounting, Review Board, and Audits).
- Manage and utilize various automated tools for support of CM functions (Rational Suite (ClearCase/ClearQuest), Serena etc)

ESSENTIAL SKILLS AND EXPERIENCE:

- 10+ years of direct Configuration Management experience.
- Bachelors degree or high school diploma with directly related combination of training and work experience.
- Comprehensive knowledge of principles, methods, and techniques used in configuration management support:
 - Knowledge of CM industry standards (Capability Maturity Model (CMM), Information Technology Infrastructure Library (ITIL), Mil Standards (i.e., HIL-HDBK-61A & ANSI/EIA-649-1998))
 - Knowledge of the functional disciplines of configuration management (configuration identification, configuration control, status accounting, audits, configuration management planning, and data management, change management)
 - Experience and involvement with managing and participating in Change Control Boards
- Highly motivated, ability to multi-task, and work a flexible schedule in surge situations.
- Demonstrated thorough understanding of the relationship of CM functions with other engineering disciplines.
- Ability to effectively communicate verbally and in formal reports with higher authorities.
- Demonstrated proficiency with MS Office, including Word, Excel, and PowerPoint.
- Ability to obtain and retain a Secret level security clearance.

- Ability to obtain a National Defense Industry Association (NDIA) Certification (minimum Specialist Level) within 18 months of hire (or as appropriate to certification schedule).
- Ability and willingness to travel.

PREFERRED SKILLS AND EXPERIENCE:

- Bachelor's degree in technical field or related discipline.
- Certification from recognized Configuration Management organization (National Defense Industry Association (NDIA)) preferred.
- Familiarity with SharePoint.
- Familiarity with industry automated tools – ClearCase, ClearQuest, Remedy, Dimensions.